

# DECISION PAPER



Date August 18, 2020

**RECOMMENDED ACTION(S):**

By Motion: Board of directors adopt the revised resolution to supersede Resolution 2009-4-Assistant Secretary Authorization and formalized as Resolution 2020-XX, which authorizes David Mickaelian, General Manager as Assistant Secretary of the Corporation and authorized signor.

**BACKGROUND:**

Resolution 2009-4 : Assistant Secretary Authorization was adopted by a prior board to authorize the General Manager as Assistant Secretary for the Corporation and authorized signor of financial accounts. Given it expired with the change in General Manager position, and the board has hired David Mickaelian as the new General Manager, an updated resolution, Resolution 2020-XX, has been prepared to ensure continuity in the day to day management of the organization.

**ALTERNATIVES:**

Pull from Consent Calendar for discussion and approve something other as directed by the Board of Directors.

**COMMUNICATION:**

N/A

**FISCAL IMPACT:**

N/A

**ATTACHMENTS:**

Resolution 2020-XX Assistant Secretary Authorization  
Resolution 2009-4 Assistant Secretary Authorization

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Prepared By: Annie Rosenfeld, Director of Risk Management and Real Property

General Manager Approval: \_\_\_\_\_ Date: \_\_\_\_\_