

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

AMENDED
(REMOVED Items from Consent Calendar, Amended language Item 16)
August 28, 2020
Via Teleconference
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2*.

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance

2. 9:01 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:15 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- July 16, 2020 Meeting Minutes
- July 24, 2020 Meeting Minutes
- Executive Session Report
 - July 16, 2020
 - July 24, 2020
- 5501 Report
- Quarterly Treasurer's Investment Report
- Resolution to change Tahoe Donner Association Salary Savings Plan John Hancock 401(k), and the 457(b) and (f) plan Trustees
- ~~Resolution to change Authorized Signors for Securities America, Nationwide, and Ascensus~~
- ~~Resolution to change authorized signors for Securities America and AssetMark Trust Co., Inc.~~
- Update to 2009-4 Resolution -Appointment of Assistant Secretary and Signatory Authorization
- 2020-2021 Employee Group Health Insurance Renewal

4. 9:25 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be ajenized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

5. 9:35 a.m. Action: Committee Appointments:

The Board of Directors will review and consider taking action on the committee recommendations for:

- A. Finance Committee

6. 9:45 a.m. Discussion/Action: Committee Meeting Proceedings & Recording policy
(Board of Directors)

The Board of Directors will review and consider taking action on the proposed committee meeting proceedings and recording policy.

7. 10:05 a.m. Discussion/Action: Elections Item
(Bette Rohrback, Elections Committee Chair)

The Board of Directors will review and discuss the following items:

- A. Elections Committee Report
- B. Elections Survey Report
- C. Review of 2020 Elections process and procedures & events

8. 10:30 a.m. BREAK

9. **10:40 a.m. Discussion: General Manager Update**
(David Mickaelian, General Manager)

The Board of Directors will receive an update from the General Manager on the following:

- A. Golf Course Security
- B. Strategic Plan process/status
- C. Winter amenity/ops update
- D. Trail Project
- E. Compliance “line” update

10. **11:10 a.m. Discussion/Action: Lodge at Downhill Ski Task Force – proposed structure**
(Jim Beckmeyer, Lodge at Downhill Ski Task Force Chair and Jon Mitchell, Director of Capital Projects)

The Board of Directors will review the structure of the Lodge at the Downhill Ski area and consider approving an adhoc committee for said Task Force.

There is a work session for the Board related to the Lodge at the Downhill Ski area on Sept 17.

11. **11:45 a.m. Discussion: Financial Forecast**
(Brian Dunn, Interim Director of Finance and Accounting)

The Board of Directors will receive an update on the July unaudited financials and COVID-19 related financial update.

12. **12:00 p.m. Discussion: Budget Objectives Workshop**
(Brian Dunn, Interim Director of Finance and Accounting)

13. **1:00 p.m. Action: 2020/2021 Winter Season Pass, Programs and Group Rates**
(Brian Dunn, Interim Director of Finance and Accounting)

The Board of Directors will discuss and consider approving 2020/2021 winter season pass, programs and group rates.

14. **1:30 p.m. Action: 2020-2 Overview of Board Governance, Authority and Meetings and Policy and Procedures on the Conduct of Board Meetings revisions**

The Board of Directors will review and consider approving the revisions to the 2020-2 Policy.

- 15. 1:45 p.m. Action: Authorization to Record Liens on Properties with Delinquent Assessments**
(Annie Rosenfield, Director of Risk Management and Real Property)

The Board of Directors will be asked to authorize the recording of liens against the properties of members who have failed to bring their assessment accounts current.

APN - 044-610-052
APN - 045-180-076
APN - 045-510-006

- 16. 1:55 p.m. September Meetings**

- A. Budget Workshop 9/10
- B. Special Topics Workshop 9/17
 - i. Lodge at Downhill Ski
 - ii. **Amenity Access – 2021 budget assumptions**
 - iii. Town of Truckee – STR ordinance / TD input
- C. Budget Workshop 9/24
- D. Regular Board Meeting 9/25

- 17. 2:05 p.m. Requests of GM and Items for future meetings**

- 18. 2:30 p.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Appeal
- Hearing
- Legal Matters
- Personnel Matters
- Contracts
- Approval of Executive Session Minutes

- 19. 4:30 p.m. Adjournment**

The next regularly scheduled Board of Directors meeting will take place on Friday, **September 25, 2020** via Zoom webinar.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
 - Next Meeting – September 9, 2020 9:00 a.m.
- Covenants Committee
 - Next Meeting – September 10, 2020 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – September 10, 2020 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – September 14, 2020 at 3:00 p.m.
- Tahoe Donner Giving Fund Committee
 - Next Meeting – September 14, 2020 at 3:00 p.m.

All committee meetings are held at the Northwoods Clubhouse.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

August 18, 2020
Date