

DECISION PAPER



August 19, 2020

The Lodge at Downhill Ad Hoc Committee Charter

RECOMENDATION:

- 1) Staff recommends the Tahoe Donner Association Board of Directors by motion formally adopt the Downhill Ski Lodge Task Force charter as an official ad hoc board committee reporting to the board and assisting management with the new downhill ski lodge project planning through conceptual design, and populate the Ad Hoc Committee with the current members assuming current members wish to stay on the committee and replace Steve Mahoney with a new finance committee liaison.

BACKGROUND:

In December 2019 it was recognized by board members that a small streamlined focus group developed from the larger Downhill Ski Subcommittee was needed to assist staff in helping the board define the project as a remodel or replacement, and what the appropriate size should be for the association. The group was selected based on relative experience and expertise in this area and the Downhill ski task force was created. Since that time, the Task Force has assisted staff in preparing for board review and decision making on a full building replacement vs remodel and develop criteria for a programming analysis to get closer on approving the appropriate building size. Based on the success of the Downhill Ski Task Force, staff would like to continue receiving its assistance for the upcoming key decisions to develop the necessary member support and documentation for the board to make a decision on the project conceptual design.

ANALYSIS:

The Task Force objective moving forward is to assist management in moving the project to conceptual design, specific objectives may consist of but are not limited to:

- Work with staff and their subconsultant to continue maturing the current lodge replacement sizing analysis to a point that enables the Board to decide on a narrowed sizing range.
- Assist staff as needed in reviewing a procurement package to acquire a design team.
- Work with staff and their consultant to prepare conceptual design plans for board approval.
- Work with staff on the public outreach component of the project.

Assuming the Board wants to follow staff recommendation and create an Ad Hoc Committee that reports directly to the Board of Directors, the Board has two options to staff said committee:

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OUTREACH:

N/A

FISCAL IMPACT:

There is not direct fiscal impact at this time other than the time staff will comit to any current or new committee.

ALTERNATIVE:

1. Create new application for members based on specific qualifications such as: current or previous ski industry experience, has previous ski industry or public spaces architectural experience, has current or previous commercial contracting experience, has some financial experience, etc.
2. Have the task force continue working with staff as an unofficial ad hoc committee.
3. Direct staff to move forward with no committee involvement at this time.

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General Manager: _____