

MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING

September 10, 2020
Via Teleconference
1:00 p.m.

A special, scheduled, meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Thursday, September 10, 2020. President Koenes called the meeting to order at 1:00 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes President
Jim Roth, Vice President
Steve Mahoney, Treasurer
Courtney Murrell, Secretary
Charles C. Wu, Director

Directors Absent:

Staff Present: David Mickaelian, General Manager
Erika Stohl, Director of Human Resources
Brian Dunn, Interim Director of Financing and Accounting
Annie Rosenfeld, Director of Risk Management and Real Property
Miguel Sloane, Director of Operations
Jon Mitchell, Director of Capital Projects
Lindsay Hogan, Director of Marketing
Robin Bennett, Executive Assistant and Recording Secretary

1. **CALL TO ORDER**

2. **MEMBER & DIRECTOR COMMENTS**

Board President Koenes provided opening comments and the flow of today's meeting. Member comments will be taken after the budget presentation.

Members may submit additional comments by email to the Board of Directors at memberletters@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **2021 BUDGET WORKSHOP WITH FINANCE AND GENERAL PLAN COMMITTEES**

(Brian Dunn, Interim Director of Finance & Accounting)

Brian Dunn provided the Board of Directors with an overview of the operating budget for 2020 and 2021 including cost drivers, staffing, assumptions and revenue projections during the pandemic. Staff recommended an increase to the Operational Fund of \$93/homeowner.

There was consensus of the Board to have staff come back with updated numbers which may not be break even numbers based on COVID but based on preliminary information from Food & Beverage Consultant.

4. **EXECUTIVE SESSION (closed to members)**

Director Mahoney moved to adjourn to Executive Session seconded by Director Wu at 4:18 p.m. Motion passed: 5 - 0

5. **ADJOURNMENT**

The Board adjourned the meeting at 4:46 p.m.

Submitted by:

Courtney Murrell, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on September 10, 2020 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary