

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

September 21, 2019
Northwoods Clubhouse
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Saturday, September 21, 2019. President Wu called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Charles C. Wu, President
Don Koenes, Vice President
Jeff Connors, Treasurer
Jim Roth, Secretary
Jennifer Jennings, Director (on the phone)

Directors Absent: none

Staff Present: Robb Etnyre, General Manager
Michael Salmon, Director of Finance and Accounting (on phone)
Tom Knill, Director of Human Resources
Miguel Sloane, Director of Operations
Lindsay Hogan, Marketing Manager
Annie Rosenfeld, Director of Risk and Real Property
Robin Bennett, Recording Secretary

1. CALL TO ORDER

2. MEMBER & DIRECTOR COMMENTS

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- Director Koenes shared a picture from the Wild West Festival and spoke about speaking with staff and seeing smiles on their faces
- Director Roth budget workshop topics down hill ski and the cost of possibly increasing fees

- Director Connors budget and increasing costs over 4 years, special assessments, or stop spending on projects urged the BOD to carefully consider saving and not spending so much

Member comments were made regarding:

- Member commented about two agenda items in June that he would like to see back on the agenda 1. 3rd egress road 2. 7 or 9 BOD member group
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Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **ACTION: CONSENT CALENDAR** (Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- August 23, 2019 Meeting Minutes
- August 24, 2019 Meeting Minutes
- August 30, 2019 Meeting Minutes
- September 12, 2019 Meeting Minutes
- September 20, 2019 Meeting Minutes
- Executive Session Report
 - o August 23, 2019
 - o August 24, 2019
 - o August 30, 2019
 - o September 12, 2019
 - o September 20, 2019
- 5501 July Report
- Tahoe Donner Line Dance Club – New Club
- 2019/2020 Worker Compensation Insurance Renewal
- 2019/2020 Property Casualty Insurance Renewal

Director Roth noted September 20 minutes next meeting and August 23 already approved
Director Jennings moved the Line Dance Club to October

Director Roth moved and Director Koenes seconded to approve the consent calendar with the correction of Aug 23 min already approved and September 20 tabled to next meeting and removing Line Dance until the October meeting.

Motion Passed: 5 – 0.

4. **COMMITTEE / TASK FORCE REPORTS**

(Committee/Task Force Chairs)

The Board of Directors reviewed the Committee / Task Force written minutes and reports as a routine monthly procedure.

Director Roth mentioned he would like clarification in the Covenants Committee meeting about enforcing rules on parking. Truckee right of way.

5. **DISCUSSION: GENERAL MANAGER QUARTERLY UPDATE**

(Robb Etnyre, General Manager)

General Manager Robb Etnyre, reviewed his quarterly update. Director Wu asked for an update on the why and what is the goal he would like an update at next board meeting. Director Koenes mentioned in addition to the quarterly goals he would like an update on operations.

There was discussion on change orders for the Trout Creek remodel.

6. **ACTION: GOLF COURSE TEE AND FAIRWAY REPAIR AND IMPROVEMENT PROJECT**

(Annie Rosenfeld, Director of Risk Management and Real Property)

Director of Risk Management and Real Property Annie Rosenfeld gave an overview of the improvement project and provided a presentation to the Board of Directors and all members present.

The Board of Directors reviewed and discussed the project plans and the costs for each component.

After discussion Director Roth moved and Director _____ seconded to approve the Golf Course Tee and Fairway Repair and Improvement Project proposal as suggested by staff. No second motion died.

Director Koenes moved to approve the project with \$486k from Development Fund and remainder coming from Reserve Fund a 70-30 split. For a total of \$1.6 million. There was not a second motion died.

Director Wu moved to consider the two above components separately Director Connors seconded.

Director Connors moved to approve the project and cover the cost from the Replacement Reserve Fund

Director Roth moved to approve the project presented by staff with covering the costs from the Replacement Reserve Fund. Director Koenes seconded Motion passed: 4- 1 Director Connors Abstain.

7. **ACTION: SURVEYS**
(Lindsay Hogan, Director of Marketing)

The Board of Directors reviewed the presentation given by the Director of Marketing, Lindsay Hogan on the survey process.

8. **BREAK** taken at 11:21 a.m.

The Board meeting resumed at 11: 35 a.m.

The Board of Directors adjourned for a lunch break at 12:33 p.m.

The Board meeting resumed at 1:08 p.m. to item number 9.

9. **DISCUSSION: 2020 BUDGET FOLLOW UP**
(Michael Salmon, Director of Finance and Accounting)

Director of Finance and Accounting, Michael Salmon briefed the Board of Directors on the recent two budget workshops and the current board recommendations.

10. **DISCUSSION: VISION AND MEMBER FOCUS**
(Charles C. Wu, Board President)

Board President, Charles C. Wu skipped this item due to timeliness.

11. **DISCUSSION: COVENANTS, ENFORCEMENTS AND FINES**
(Charles C. Wu, Board President)

Director of Risk Management and Real Property, Annie Rosenfeld informed the board that the updated 45 day notice schedule will come before the board in October now that we have legal counsel engaged.

12. **EXECUTIVE SESSION (closed to members)**

Director Koenes moved to approve adjourning to executive session Director Roth seconded. Motion passed: 4-0

The Board of Directors adjourned to executive session at 2:12 p.m.

13. **ADJOURNMENT**

There was board consensus to adjourn the meeting.

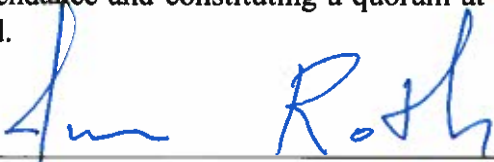
Submitted by:



Jim Roth, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on September 21, 2019 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.



Jim Roth, Board of Directors Secretary

POTENTIAL FUTURE BOARD AGENDA ITEMS