

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

AMENDED (Added to GM Update, Removed items from Consent)

September 25, 2020

Via Teleconference

9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance

2. 9:01 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at memberletters@tahoedonner.com

The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:15 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- August 28, 2020 Meeting Minutes
- September 10, 2020 Special Meeting Minutes
- Executive Session Report
 - August 28, 2020
- 5501 Report
- 2020/2021 Worker Compensation Insurance Renewal
- ~~2020/2021 Property Casualty Insurance Renewal~~
- ~~Euer Valley Coyote Crossing Soft Cost~~
- Giving Fund Committee – New Committee Members

4. 9:25 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be ajenized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Giving Fund Committee
- Lodge at Downhill Ski

5. 9:35 a.m. Discussion: General Manager Update

The Board of Directors will receive an update from the General Manager on the following:

- A. Strategic Plan Update
- B. Aspenware Update
- C. STR Update
- D. Community Outreach & Business Development Plan for the Lodge at Downhill Ski

6. 10:30 a.m. BREAK

7. 10:40 a.m. Discussion/Action: Capital Projects Update
(Jon Mitchell, Director of Capital Projects)

The Board of Directors will receive an update on Capital Projects.

8. 11:20 a.m. Discussion: Financial Forecast
(Brian Dunn, Interim Director of Finance and Accounting)

The Board of Directors will receive an update on the August unaudited financials and COVID-19 related financial update.

9. 12:00 p.m. Requests of GM and Items for future meetings

10. 12:30 p.m. Executive Session (closed to members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Personnel
- Legal Matters
- Contracts
- Approval of Executive Session Minutes

11. 1:30 p.m. Adjournment

The next regularly scheduled Board of Directors meeting will take place on Friday, **October 16, 2020** via Zoom webinar.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
 - Next Meeting – October 14, 2020 9:00 a.m.
- Covenants Committee
 - Next Meeting – October 8, 2020 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – October 8, 2020 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – October 5, 2020 at 3:00 p.m.
- Giving Fund Committee
 - Next Meeting – October 12, 2020 at 3:00 p.m.

All committee meetings are currently held via Zoom.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

September 18, 2020
Date