

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

AMENDED (Added item 8)
November 20, 2020
Via Teleconference
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance

2. 9:01 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:10 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- October 16, 2020 Special Meeting Minutes
- October 23, 2020 Regular Meeting Minutes
- Executive Session Report
 - October 23, 2020
- 5501 Report
- Treasurer's Quarterly Investment Report
- Wells Fargo Bank Updated Signatures

4. 9:15 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee

- Elections Committee
- Finance Committee
- General Plan Committee
- Giving Fund Committee
- Lodge at Downhill Ski

5. 9:20 a.m. Action: Tahoe Donner Giving Fund
(Suzanne Sullivan, Giving Fund Committee Chair)

1. Presentation: Annual Giving Appeal
2. Approval: 2020 Grants (\$45k total, 100% donated funds)

6. 9:35 a.m. Discussion: General Manager Update

The Board of Directors will receive an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Jen Callaway, Town Manager, Town of Truckee
- B. E-Bikes
- C. STR update
- D. Lodge at Downhill Ski update
- E. TDA Fiftieth Anniversary
- F. Committee Appointment Process – postpone appointing Committee members until May

7. 10:20 a.m. Discussion: Financial Update
(Tom O’Neil, Controller and David Mickaelian, General Manager)

The Board of Directors will receive an update on the unaudited financials for the month of October.

8. 10:30 a.m. Action: Investment Policy

The Board of Directors will discuss and consider taking action on a waiver to our existing Investment Policy in regard to an investment (Intercontinental Exchange, Inc. (A3/BBB+) 4% Note due 2023) that is no longer compliant with the policy because of its rating.

9. 10:40 a.m. **BREAK**

10. 10:50 a.m. **Action: 2021 Election Rules 45-Day Notice**
(Annie Rosenfeld, Director of Risk Management and Real Property and Bette Rohrback, Elections Committee Chair)

The Board of Directors will discuss and consider approving the proposed new 2021 Election Rules to go out for 45-day member comment period.

11. 11:25 a.m. **Discussion: COVID-19 Update**
(Miguel Sloane, Director of Operations)

The Board of Directors will receive an update on COVID-19 related Association closures and impacts.

12. 12:00 p.m. **Action: Authorization to Record Lien on Properties with Delinquent Assessments**
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will be asked to authorize the recording of lien against the property of a member who has failed to bring their assessment accounts current.

Account Number 11332000

13. 12:05 p.m. **Break**

14. 12:30 p.m. **Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Appeals
- Contracts
- Legal Matters
- Personnel Matters
- Delinquencies
- Approval of Executive Session Minutes

15. 4:00 p.m. Adjournment

Strategic Plan Workshop will take place on **Friday, December 11, 2020**, at **1:00 p.m.**

The next regularly scheduled meeting will take place on **December 18, 2020** at **9:00 a.m.** via Zoom Webinar.

Tahoe Donner Committee Meeting Schedule

<https://cdn1.tahoedonner.com/wp-content/uploads/2020/09/09114344/Committee-Meeting-Calendar.pdf>

- Architectural Standards Committee
 - Next Meeting – December 16, 2020 9:00 a.m.
- Covenants Committee
 - Next Meeting – December 10, 2020 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – December 10, 2020 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – December 7, 2020 at 3:00 p.m.
- Tahoe Donner Giving Fund Committee
 - Next Meeting – December 14, 2020 at 3:00 p.m.

***All committee meetings are held at the Northwoods Clubhouse. ***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

November 16, 2020
Date

