

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

October 23, 2020
Teleconference
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, October 23, 2020. President Kones called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Kones, President (via webinar)
Jim Roth, Vice President (via webinar)
Steve Mahoney, Treasurer (via webinar)
Courtney Murrell, Secretary (via webinar)
Charles C. Wu, Director (via webinar)

Directors Absent: None

Staff Present: **David Mickaelian, General Manager**
Annie Rosenfeld, Director of Risk and Real Property
Lindsay Hogan, Marketing Manager
Jon Mitchell, Director of Capital Projects
Brian Dunn, Interim Finance Director
Robin Bennett, Recording Secretary

Also Present: Mike Shellito, Shellito Consulting

1. **CALL TO ORDER**

2. **STRATEGIC PLAN WORKSHOP**

The Board of Directors received a presentation on the 5 year Strategic Plan for Tahoe Donner Association.

3. **Break was taken at 11:06 a.m.**

The Board of Directors reconvened at 11:19 a.m.

4. **MEMBER & DIRECTOR COMMENTS**

Board President Koenes invited brief member and director comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on the conversation held during the workshop.
- A member commented on the workshop and continuity.
- A member commented on the member survey and fire prevention efforts.
- A member commented on internet for Tahoe Donner.
- A member commented on a third egress.
- A member commented on tree removal at his property.

Director comments were made regarding:

- Director Koenes responded to the member in regard to continuity.

Members may submit additional comments by email to the Board of Directors at Memberletters@tahoedonner.com (Members are recognized to comment on agenda items as they occur).

5. **ACTION: CONSENT CALENDAR**

(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- September 18, 2020 Special Meeting Minutes
- September 24, 2020 Special Meeting Minutes
- September 25, 2020 Meeting Minutes

Executive Session Report

- September 10, 2020
 - September 24, 2020
 - September 25, 2020
 - September 30, 2020
-
- 5501 Report
 - Giving Fund Committee – Resignation and New Committee Member

Director Mahoney moved to approve the consent calendar as presented seconded by Director Wu. Motion Passed: 5 – 0

6. COMMITTEE / TASK FORCE REPORTS

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

7. GENERAL MANAGER UPDATE

David Mickaelian, General Manager along with staff provided the Board of Directors with an update on Aspenware, Downhill Ski peak period controls, outreach for the Lodge at Downhill Ski, TDA member portal, an update on the golf course, Nature Loop project and an internet connectivity update.

**8. BREAK was taken at 12:25 p.m.
The Board of Directors reconvened at 12:45 p.m.**

9. TOWN SPECIAL SERVICES AREA 1 (TSSA-1)

Annie Rosenfeld, Director of Risk Management and Real Property provided background on the TSSA-1 Funds a brief overview of the letter that the was previously submitted to the Town by the prior Board of Directors.

After discussion, Director Wu moved to have staff draft a letter for signature of the General Manager and the Board President for funds to be used on a third access road and if funds aren't available for the third access road the Board would like the funds used for traffic calming in Tahoe Donner seconded by Director Mahoney. Motion Passed: 5 – 0

The Board of Directors then moved to the budget item number 13.

10. EUER VALLEY RESTORATION PHASE 1 (COYOTE CROSSING) RESERVE REPLACEMENT FUNDS PROJECT & GRANT AWARD

Annie Rosenfeld, Director of Risk Management and Real Property provided a presentation and background on the grant for Euer Valley.

After discussion, Director Wu moved to approve the recommendation by staff authorizing the expenditure of budgeted 2020 Replacement Reserve Funds-Euer Valley Restoration Phase 1 (Coyote Crossing) Soft Costs in the amount of \$150,000 seconded by Director Murrell. Motion Passed: 5 – 0

11. PHASE 1 SNOWPLAY SNOWMAKING

Miguel Sloane, Director of Operations provided the board with a brief presentation.

After discussion, Director Murrell moved to approve the recommendation by staff to authorize the General Manager to enter into an agreement not to exceed \$115,000 with PFM Snowmaking to complete Phase 1 of the Snowplay snowmaling construction project seconded by Director Wu. Motion Passed: 5 – 0

12. UPDATE RESOLUTION 2018-9

The Board of Directors reviewed and discussed the updated resolution 2020-4 Board Authorization of Transfer of Funds.

After discussion, Director Mahoney moved to accept resolution 2020-4 as written seconded by Director Wu. Motion Passed: 5 – 0

Director Mahoney moved to authorize Tahoe Donner authorized signers to transfer up to \$2.5 million from one or more Replacement Reserve Fund accounts to Operating to clear up due fund balance. Seconded by Director Wu. Motion Passed: 5 – 0

13. APPROVAL OF 2021 BUDGET

The Board of Directors reviewed the budget presentation by staff and did not finish discussion before executive session commitments.

The Board of Directors adjourned to executive session at 2:45 p.m.
The Board of Directors reconvened to open session at 3:45 p.m. to continue the budget discussion.

After discussion, Director Roth moved to approve the recommendation by staff as outlined in Resolution 2020-5 Operating Fund \$996.00, Reserve Replacement Fund \$801.00, New Equipment Fund \$0, and Development Fund \$444.00, totalling \$2,241 for the 2021 Annual Assessment seconded by Director Murrell. Motion Passed: 5 - 0

14. Break was not taken as scheduled.

15. EXECUTIVE SESSION (closed to members)

The Board adjourned to executive session at 5:15 p.m.

16. ADJOURNMENT

There was board consensus to adjourn the meeting at 5:30 p.m.

Submitted by:

Courtney Murrell, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on October 23, 2020 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary