

**WHEREAS, Section 5673** of the Civil Code requires the board of directors to authorize, in an open meeting, the recording of liens against the separate interests of owners with delinquent assessments;

**WHEREAS,** (30) day prior to recording a lien, the Association sent a certified letter to the Owner of:

Account Number 11332000

Pursuant to **Section 5660** of the Civil Code, the letter contained a notice of delinquent assessment, which included but was not limited to, describing the **Association's collection and lien enforcement procedures**, an itemized statement of charges, the owner's inspection rights, the owner's "meet and confer" rights, and the owner's ADR rights.

**WHEREAS,** Owner remains delinquent in the payment of his/her assessments, exclusive of late fees, interest charges, and other collection-related amounts;

**RESOLVED,** the Association authorizes **Platinum Resolution Services, Inc.** to place a lien on this property for the delinquent amounts and any late fees, interest charges, and other collection-related amounts.

This resolution was adopted by the board of directors at an open meeting held on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Tahoe Donner Association

\_\_\_\_\_  
Signature of Authorized Board Member

Title: \_\_\_\_\_