

Tahoe Donner Lodge Task Force Subcommittee

Meeting Minutes – December 7, 2020

Time and Location

1:30 p.m. via teleconference

The meeting was called to order by the chair at 1:34 p.m.

Task Force Members Present:

Jim Beckmeyer, George Rohrback, Rob McCray, and Michael Sullivan

Staff Present:

Jon Mitchell and Robin Bennett

Board Members:

Jim Roth

Guests Present:

Rob Kautz and Jim Colbert

Leon Younger, PROS Consulting

Jim Beckmeyer stated there will be two agenda items

1. Member Outreach and overview
2. Outsourcing for RFQ
3. Comments

1. Member Outreach Overview

Leon briefed the group on the outcome of each focus group. There was brief discussion on other activity options during the off season at the Lodge and a survey that will be going out to the membership.

2. Outsourcing

RFQ Process - Jon briefed the group on the RFQ process and stated how the rated system was set up. He stated that a short list of the firms has been created. An RFQ panel has been developed for the final review and interview process of the short-listed firms. The panel consists of; Jim Beckmeyer, Jim Colbert, Rob Kautz, Nick Sonder, Jon Mitchell, and David Mickaelian this panel is for the RFQ review and interview process. Non-Disclosure Agreements (NDA's) and RFQ will be sent to the panel. Jon mentioned that he is hoping to fit the interviews in within the next two weeks to get the top two firms

Tahoe Donner Lodge Task Force Subcommittee

Meeting Minutes – December 7, 2020

established. Management will then review and decide from there. Jon Mitchell stated that the RFQ initially was going to be posted on our website. Since our website is open to anyone the decision was made to have the request to review the RFQ submitted through Jon Mitchell. Jim Beckmeyer recommended that the Task Force members review the RFQ. Jim also confirmed that the job of the panel will be to narrow down the firms to establish the top two.

There was brief discussion on the RFQ.

Future issues to be addressed:

None

Adjournment:

The meeting was adjourned at 2:48 p.m.