



## DECISION PAPER

December 18, 2020

### TITLE: Temporary extension of Finance and General Plan Committee terms

#### RECOMMENDATION:

**By Motion:** Postpone the appointments and reappointments of Finance and General Plan Committee members through May of 2021.

#### BACKGROUND:

It is not uncommon to evaluate on a regular basis the roles and responsibilities of Volunteer Committee Charters. This is common practice for the Tahoe Donner Association (TDA). What is somewhat different this year is related to the development of TDA's 5-Year Strategic Plan (Plan). The Plan has been in development for over 6 months. It is anticipated once the Plan is adopted, certain Committee roles may evolve in order to implement specific goals and objectives in said Plan. Once the Plan is adopted, it is not unreasonable to expect potential changes. These changes will affect the Committee Charters in order to effectively implement the Plan over the next five years. The two Committee Charters that will likely require updates related to the Plan are the General Plan Committee (GPC) and Finance Committee (FC).

#### ANALYSIS:

The Board is currently reviewing the draft 2021 – 2026 TDA Five – Year Strategic Plan. The Plan helps guide TDA towards accomplishing its vision, goals, and objectives we will need to follow in order to successfully enhance the operation, maintenance and development of the Association's lands, amenities, facilities, programs and services. It is anticipated the plan will be adopted in the coming months. One of the draft objectives in the Plan states, "Committee charters are updated as appropriate to best meet the ongoing needs of the Association and the Board." Based on the scope of the draft Plan, it is anticipated the GPC and FC roles may evolve to better meet the needs of TDA as we begin implementation of said Plan. Once the Plan is adopted staff will work with the GPC, FC, and TD Board to determine what changes should be made in their current charters to better address the coming needs of the Association related to the Plan. It is anticipated this process taking up to 4 months to complete.

Assuming the Board adopt staff's recommendation, the current members of the GPC and FC would stay in place until such time the Board took action to replace them. It is important to note that language in the Charter of the GPC and FC is as follows: *This Committee shall remain in existence until dismissed by the Board. The Committee Charter shall remain in effect as presented herein until such time as it is amended or revoked by the Board.* This language allows the GPC and FC to continue to meet until replaced by the Board.

#### OUTREACH:

Staff provided the Finance Committee discussion extending the appointment of Finance Committee member through May of 2021 at their December 10, 2021 meeting. In addition, staff provided an overview





of extending the terms of both the committees through May 2021 at the November 20, 2020 TDA Board of Directors meeting. The Board was supportive of the idea with an understanding that formal action would be presented to the Board at the December 18, 2020 for formal consideration. In addition, staff has spoken to the Chair of the GPC who is supportive of this approach.

**FISCAL IMPACT:**

There is no direct negative fiscal impact related to the item.

**ALTERNATIVE:**

The Board may choose not to approve the motion, in that case Staff would work with the Finance Committee and GPC to move forward on the appointments and reappointments to the Board without delay.

**ATTACHMENTS:**

Prepared by:

Reviewed by:

Board Meeting Date: 11/20/2020

General Manager Approval to Place on the Agenda: \_\_\_\_\_

