



## **DECISION PAPER**

**DATE January 12, 2021**

### **TITLE:**

Inspector of Elections and Accountancy Firm for 2021 Board of Directors Election

### **RECOMMENDATION:**

#### **By Motion:**

The Board of Directors approve Brent Collinson as the Inspector of Elections and William Saylor of Barnard Vogler & Co., as the Accountancy firm for the 2021 Board of Directors Election.

### **BACKGROUND AND ANALYSIS:**

As requested by the Board of Directors in January 2019, a Request for Proposal (RFP) for Inspector of Elections was sent to six firms. Out of the six firms one response was received by Best, Best and Krieger with the other 5 firms declining to submit proposals. Since we had one application and the Association along with the Elections Committee has been very pleased with Brent Collinson's efforts on our behalf in previous election cycles, the Committee along with staff recommend that the board appoint him as Inspector of Elections.

Due to the legislation changes in SB323 Civil Code section 5110 (b) it was in the best interest of Tahoe Donner to engage with a new accountancy firm to assist with the 2020 election process. SB323 specifically states that independent contractors shall not be under contract for compensable services. Since McClintock Accountancy is under contract for three years as the auditors for Tahoe Donner, the Elections Committee sent out a Request for Proposal (RFP) for an accountancy firm to assist with the election process in January 2020. Eight firms received the RFP with one response by Barnard, Vogler & Co., and 7 declinations to submit proposals due to lack of availability or expertise.

The Elections Committee along with staff was very pleased with the services provided by William Saylor of Barnard, Vogler & Co., and recommend that the board appoint him as the representative to again assist with the 2021 election cycle.

The Elections Committee hopes to establish a long-lasting working relationship with the accountancy firm to assist with the elections process at Tahoe Donner for years to come.

**FUTURE MEMBER OUTREACH:**

N/A

**FISCAL IMPACT:**

Election expenses relating to the Inspector of Elections and Accountancy firm services are budgeted in the 2021 Operating Budget.

Inspector of Elections

Billing rate of \$245/hr

Accountancy Firm

Billing rate of \$320/hr; 2020 services not to exceed \$10,000

**ALTERNATIVES:**

Since we had only one applicant for both Inspector of Elections and the Accountancy Firm in 2020, staff and the Elections Committee do not propose any alternatives.

**ATTACHMENTS:**

N/A

Prepared by: **Robin Bennett, Executive Project Manager/Asst. to GM 1/12/2021**

Reviewed by: David Mickaelian, General Manager

Board Meeting Date: 1/22/2021

General Manager Approval to Place on the Agenda: \_\_\_\_\_