



# FINANCE COMMITTEE MEETING AGENDA

February 11, 2021

3:00-4:30 p.m.

Teleconference via Zoom

See Sidebar below for sign in information

Northwoods Clubhouse | Mezzanine Room

**PURPOSE:** To provide financial advice, analysis and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

**\*This Meeting is being Recorded\***

### 9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
  - Don't Gossip • Show Respect • Be agreeable • Apologize •
  - Give Constructive Criticism • Take Responsibility •
- It's not WHAT you say, It's HOW you say it

1. **Call to Order / Call for Quorum:** Chair (1 min)
  - a. Time: \_\_\_\_\_
2. **Approval of Agenda:** Chair (2 min)
  - a. 1<sup>st</sup>: \_\_\_\_\_
  - b. 2<sup>d</sup>: \_\_\_\_\_
    1. Vote: \_\_\_\_\_
3. **Approval of Committee Draft Report, January 14, 2021:** Chair/Vice Chair (2 min)
  - a. 1<sup>st</sup>: \_\_\_\_\_
  - b. 2<sup>nd</sup>: \_\_\_\_\_
    1. Vote: \_\_\_\_\_
4. **Member and Committee Member Comments:** Chair (6 min)

#### Finance Committee Members (Quorum 5)

John Dundas, Chair  
Terry Watson, Vice Chair  
Cathy Ravano  
Michal Eyton-Lloyd  
Jeff Bonzon  
Ed Melia  
Jim Colbert  
VACANT  
VACANT

#### Applicants

Joe Balan  
Denise Gauny  
Joseph Niedringhaus  
Robert Payne  
Mike Rudolph  
Julie Vietor  
Yunhee Yoo

#### Ex Officio Members

Todd Martyn-Jones, DFA

#### TDA Staff

David Mickaelian, GM  
Tom O'Neil, Comptroller  
Robin Bennett, Exec Asst

#### Board Liaisons

Steve Mahoney, Treasurer  
Charles Wu, Director

#### GPC Liaison

Laura Lindgren

#### Join Zoom Meeting

<https://zoom.us/j/99310713935?pwd=VGYyZlQeHRHUE9lNmVrM0lRc1A2dz09&from=acn>

Meeting ID: 993 1071 3935  
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+1 253 215 8782 US (Tacoma)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington D.C.)  
Meeting ID: 993 1071 3935  
Find your local number:  
<https://zoom.us/j/acZPz3g6sG>

5. **Committee Management:** Chair (20 min)

- a. Thanks to Tom O’Neil
- b. Welcome Todd Martyn-Jones, Director of Finance and Accounting
- c. Short Bio Introduction from FC Members and Applicants

6. **Committee Tasks:**

- a. **Financial Update:** DFA/Comptroller (20 min)
  1. 2020 Year End Update
  2. January 2021 Update
  3. Month to Date February 2021 Snapshot
  4. Annual Audit Update
  5. Links:
    - a. December 2020 Financial Report:  
<https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/28111206/Finance-Package-122020.pdf>
- b. **Resolution 2020-7, Investment Policy:** Chair/Treasurer (5 min)
  1. Approved by the TDABOD awaiting signature and is attached for information.
- c. **5501 Committee Report:** Treasurer/DFA/FC Attendees (20 min)
  1. 5501 January Report to follow.
  2. 5501 Committee and Finance Committee Added Value
    - a. <https://cdn1.tahoedonner.com/wp-content/uploads/2020/02/15102606/5501-Subcommittee-Finance-Committee.pdf>
    - b. Strategic Plan Presentation:
      1. <https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/15204435/Jan-22-Strategic-Plan-Adoption.pdf>
      2. <https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/15204532/Strategic-Plan-Update-12.22.20-1.pdf>
      3. <https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/15204532/Strategic-Plan-Update-12.22.20-1.pdf>
  3. Upcoming Attendees
    - a. February 23, 2021
      1. FC Members: Dundas, Watson, Colbert
      2. FC Applicants: Vietor, Niedringhaus
    - b. March 23, 2021
      1. FC Members: Dundas, Watson, Melia, Ravano
      2. FC Applicants: Rudolph, Gauny, Yoo

- c. April 27, 2021
    - 1. FC Members: \_\_\_\_\_
    - 2. FC Applicants: \_\_\_\_\_
  
  - d. GPC Liaison **Update**: Lindgren/Gauny (5 min): No Meeting in February.
  
  - e. Downhill Ski Lodge **Update**: Colbert (5 min).
    - 1. Links to presentations made to TDABOD on January 22, 2021 at Board Meeting:
      - a. Community Engagement Findings:  
<https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/15204232/Community-Engagement-Findings-2021-final.pdf>
      - b. Ski Lodge Outreach Plan: <https://cdn1.tahoedonner.com/wp-content/uploads/2021/01/15204315/1.22.21-Downhill-Ski-Lodge-Project-Task-Force-Update.pdf>
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7. **Next FC Meeting**: March 11, 2021, 3:00-4:30 pm, Via Zoom, Mezzanine Room, Northwoods Clubhouse (1 min)
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8. **Preliminary Agenda Topics**: Chair (2 min)
  - a. Financial Updates
  - b. Annual Audit Update
  - c. 5501 Report
  - d. GXPC Liaison Report
  - e. Downhill Ski Lodge Update
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9. **Adjournment**: Chair (1 min)
  - a. 1<sup>st</sup>: \_\_\_\_\_
  - b. 2<sup>nd</sup> \_\_\_\_\_
    - 1. Vote: \_\_\_\_\_