

Tahoe Donner Elections Committee Meeting Agenda
Tuesday, February 2, 2021
2:00 PM – 4:00 PM
Via ZOOM

Minutes FINAL

Participants:

EC Members: Bette Rohrback (chair), Charlene Simmons, Nan Carnal

TD Members: Benjamin Levine, Laura Lindgren, Erik Whitehorn, Jeff Shellito

Staff: Robin Bennett, Joe Reeder

Counsel: Dave Feingold

2:05 Meeting called to order, Erik Whitehorn introduced as interested HOA member

Since Dave Feingold, legal counsel, was able to join the onset of the meeting, the agenda was modified from the posted version to address meeting segments that involved counsel.

2:05 – 2:35 Campaign Guidelines/Board Code of Conduct/Board Meeting Prep

Campaign Guidelines

- Sections 2, 3, 4 of Electronic Campaigning were reviewed, discussed and consensus was reached on final verbiage
- Section 2 of Community Leaders was reviewed, discussed, and consensus was reached on final verbiage.
- Generic edits throughout the document were reviewed and approved
- Benjamin will send a clean copy of the final Campaign Guideline draft; After final committee review, this document will be submitted for inclusion in the Board Book and BOD approval at the Feb 26 meeting

Board Code of Conduct

- Discussion deferred; document still under revision. EC will review sections germane to elections at next EC meeting and provide feedback prior to BOD March 26 meeting when Board is scheduled to discuss/approve this document. (EC note: current drafts to compare: DF 2/27, BL-LL 2/29)

2:35-2:42 Disclosure of Conflicts of interest for Election as a Director of TDA.

Dave Feingold presented his rationale for updates to meet legal requirements and other revisions to this document. DF will send clean updated version.

2:42 Member Comments

Charlene thanked all for their concerted input to finalize the Campaign Guidelines

2:43-2:48 **Committee Update/Committee Member Assignments**

- Bette announced that Maureen Warmerdam has resigned from the committee due to work and time commitments. Thanks so much to Maureen for her contributions and service over the past years.
- Minutes: agreed that we will rotate minute taking responsibilities
- Election e-mailbox monitoring: Bette will monitor the mailbox 1x per week until we are fully into the election cycle and more frequent monitoring is required. Committee members agreed to then rotate responsibility; Bette will put a schedule together. An orientation to organization of the site was requested; Bette will put together a document or otherwise provide general orientation.

2:48 –3:05 **March/April TD NEWS Article Content Review**

March TD News. Bette suggested adding a sidebar to make owners aware that the Committee will be soliciting questions from owners for Candidates Night and for the “Side-by-side” comparisons of views by candidates for and Elections article that will be featured in the May TD news. Joe will draft and add info on where and last date to submit questions.

Bette also suggested including a reminder “box” regarding the Comment Period for Proposed Election Rules and reminder of deadline date (March 5). This was dropped from consideration since TD news delivery will likely be after this deadline. e-mail Reminder is more appropriate.

April TD News. Joe presented overview on article plan (important dates, etc.)

- Campaign guidelines will be highlighted, referring owners to more detailed version on the TD website
- Human interest article highlighting former Board members’ perspectives on serving on the Board was further discussed. Format was determined. EC will draft ~3 questions, Joe will provide allowed word count.

3:05-3:15 **TD Website Posts: Run for the Board & FAQ Review/Revision**

EC members are asked to review the Board Election Main Page (revised document Bette sent today), Key Dates, FAQs and provide feedback re any further updates that should be added. Note: there are 2 sets of FAQs. The current posted set deals with running for the board. The second set deals with how to vote. Joe will send a copy of last year’s set 2 FAQs.

Charlene asked if Feingold needed to review the “qualifications for running” statement in view of changes in other documents. Robin will send DF a copy for review.

3:15 – 3:35 EC Sponsored Member Engagement Events

It was generally agreed to continue formats for Candidates Night (May 29) and the Meet and Greet (June 5)

The committee will consider constructing more generalized questions for Candidates Night that frame owner's Interests and concerns (as per owner's submitted questions)

3:35-3:45 Candidate Election Packet Review & Update/ Other Items

Packet Comments:

- Update the dates; insert new conflict of interest statement. Joe will update and send the new document for committee review.
- Include model document highlighting format for footer for member to unsubscribe and/or opt out of further communications. This will be done as a "Guideline" document to be included with other Guideline pages. Benjamin will provide draft. Joe indicated he can provide graphic support.

Other items

- Ballot Drop Box Will we provide a ballot drop box at the clubhouse? Bette noted we need to discuss with Brent and she will invite him to our next meeting. It was noted that the clubhouse is unlikely to be open (Covid-19 restrictions); perhaps box outside only during open BOD meeting, June 25 and perhaps also on June 26?
- Bulletin Board. Charlene requested a revisit of creating a bulletin board/forum for member questions/candidate responses. After discussion it was decided that TD should remain removed from campaigning, such a site had potential to be divisive, that members can already pose questions to candidates via candidate email accounts and web sites and that candidates were already overly burdened with campaign activities in the short campaign window. Thus, the idea was dismissed.

Campaign information will note ways to contact candidates so that members may direct questions to candidates

- Communications Plan. Joe requested comment on the Elections Communication Plan. He will send a copy.

3:45 Meeting adjourned