

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

January 22 , 2021
Teleconference
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, January 22, 2021. President Kones called the meeting to order at 9:02 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Kones, President (via webinar)
Jim Roth, Vice President (via webinar)
Steve Mahoney, Treasurer (via webinar)
Courtney Murrell, Secretary (via webinar)
Charles C. Wu, Director (via webinar)

Directors Absent: None

Staff Present: **David Mickaelian, General Manager**
Annie Rosenfeld, Director of Risk and Real Property
Lindsay Hogan, Marketing Manager
Jon Mitchell, Director of Capital Projects
Miguel Sloane, Director of Operations
Miah Cottrell, Director of IT
Erika Stohl, Director of Human Resources
Todd Martyn-Jones, Director of Finance, Accounting and Business Support
Steve Turner, Director of Food & Beverage
Tom O'Neil, Controller
Robin Bennett, Recording Secretary

1. **CALL TO ORDER**

2. **MEMBER & DIRECTOR COMMENTS**

Board President Kones invited brief member and director comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on the election reform and the independent team that is working with the Elections Committee.
- A member commented on the email received in regard to a recall against Director Roth.

Director comments were made regarding:

- Director Koenes commented on the 50th anniversary and recognized employee, Debbie Stock .

Members may submit additional comments by email to the Board of Directors at Memberletters@tahoedonner.com (Members are recognized to comment on agenda items as they occur).

3. **ACTION: CONSENT CALENDAR**

(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- December 11, 2020 Special Meeting Minutes
 - December 18, 2020 Regular Meeting Minutes
 - January 8, 2021 Special Meeting Minutes
- Executive Session Report
- December 18, 2020
 - January 8, 2021
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- 5501 Report
 - Covenants Committee Member – Move from Alternate to Regular Member
 - Giving Fund Committee – New Member
 - Elections – Inspector of Elections and Accountancy Firm

Director Mahoney moved to approve the consent calendar seconded by Director Murrell.
Motion Passed: 5 – 0

4. COMMITTEE / TASK FORCE REPORTS

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

Suzanne Sullivan updated the board on the donation amount received to date of \$29,634 with a committee goal of \$35,000

5. DOWNHILL SKI LODGE PROJECT

The Board of Directors received a presentation on the member outreach by PROs Consulting. A joint presentation was provided to the board by Jon Mitchell and Jim Beckmeyer on the status of the project and upcoming activities.

Break was taken at 10:38 am

The Board of Directors reconvened at 10:46 am

6. STRATEGIC PLAN ADOPTION

David Mickaelian, General Manager provided a presentation to the board on the Strategic Plan.

After discussion, Director Mahoney moved to accept managements recommendation to adopt by resolution the Strategic Plan seconded by Director Murrell.

Motion Passed: 5 - 0

7. BREAK was taken earlier.

8. 2021 ELECTIONS TIMELINE AND PROCEDURES

Bette Rohrback, Elections Committee Chair briefed the board on the 2021 Elections Timeline and Procedures.

After discussion, Director Roth moved to approve the timeline as presented with the deadline date of question submittal to be determined by the Committee seconded by Director Mahoney. Motion Passed: 5 - 0

9. GENERAL MANAGER UPDATE

David Mickaelian, General Manager along with staff provided the Board of Directors with an introduction of the new Food and Beverage Director and the Director of Finance, Accounting and Business Support. The Board also received an update on STR, Amenity Access Policy, COVID Winter Operations, and TSSA funds.

10. **BREAK was taken at 12:30 p.m**
The Board of Directors reconvened at 12:52 p.m.

11. **FINANCIAL UPDATE**

Tom O'Neil, Controller, provided the Board of Directors with a financial update and an outlook of the first quarter.

The Board of Directors moved to item 14.

12. **1997-5 RESOLUTION PROCEDURES FOR MEMBER APPEALS FROM COVENANTS AND ARCHITECTURAL STANDARDS COMMITTEE DECISIONS**

Annie Rosenfeld, Director of Risk Management and Real Property briefed the board on the proposed amendments to the 1997-5 resolution. The board will receive an updated resolution at the February 26 board meeting for review and approval for 45-day notice member comment.

13. **AUTHORIZATION TO RECORD LIEN ON PROPERTIES WITH DELINQUENT ASSESSMENTS**

Annie Rosenfeld, Director of Risk Management and Real Property briefed the board on the delinquent property.

After discussion, Director Wu moved to authorize Platinum Resolution Services to record a lien against property account number 01413000 for which delinquent assessment amounts are owed seconded by Director Mahoney. Motion Passed: 5 - 0

14. **APPEAL HEARING**

Annie Rosenfeld, Director of Risk Management and Real Property provided the board with the appeal procedures and the background on the appeal. She also stated that both Mr. Jones the appellant and Mr. Walsh property owner are on the meeting. The appellant Mr. Jones provided background information to the Board.

After discussion, Director Roth moved to approve the recommendation action by staff and deny the appeal and uphold the decision of the Architectural Standards Committee seconded by Director Murrell. Motion Passed: 5 – 0

The Board of Directors moved to item 12.

15. EXECUTIVE SESSION (closed to members)

Director Murrell moved to adjourn to executive session seconded by Director Mahoney at 2:52 p.m.

16. ADJOURNMENT

There was board consensus to adjourn the meeting at 4:35 p.m.

Submitted by:

Courtney Murrell, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on January 22, 2021 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary