

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS MEETING**

**February 26, 2021**  
**Teleconference**  
**9:00 a.m.**

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, February 26, 2021. President Kones called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Kones, President (via webinar)  
Jim Roth, Vice President (via webinar)  
Steve Mahoney, Treasurer (via webinar)  
Courtney Murrell, Secretary (via webinar)  
Charles C. Wu, Director (via webinar)

**Directors Absent:** None

**Staff Present:** **David Mickaelian, General Manager**  
Annie Rosenfeld, Director of Risk and Real Property  
Lindsay Hogan, Marketing Manager  
Jon Mitchell, Director of Capital Projects  
Miguel Sloane, Director of Operations  
Miah Cottrell, Director of IT  
Erika Stohl, Director of Human Resources  
Todd Martyn-Jones, Director of Finance, Accounting and Business Support  
Steve Turner, Director of Food & Beverage  
Tom O'Neil, Controller  
Robin Bennett, Recording Secretary

1. **CALL TO ORDER**
  
2. **MEMBER & DIRECTOR COMMENTS**

Board President Kones invited brief member and director comments on items that are not on the agenda.

Member comments were made regarding:

- None

Director comments were made regarding:

- Director Mahoney commented on his participation in the golf rate discussion.
- Director Roth commented on the Snowplay staff and appreciates everyone's hard work.

David Mickaelian, General Manager, updated the Board of Directors on the upcoming employee recognitions that will start next month. Employees will be recognized for years of service 5, 10, 15 years and so on.

President Koenes recognized the Covenants staff and Covenants Committee.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

**3. ACTION: CONSENT CALENDAR**  
(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- January 22, 2021 Regular Meeting Minutes  
Executive Session Report
  - January 15, 2021
  - January 22, 2021
- 5501 Report
- Covenants Committee Member – Move from Alternate to Regular Member
- Covenants Committee – New Member Evan Beller
- Resolution 2021-3 Appointment of Officer of Corporation – Assistant Treasurer
- DP Bank signatures – adding Todd Martyn-Jones
- DP 2021 Ski Season Pass Rates

Director Mahoney removed the ski season pass item from the consent calendar.

Director Murrell moved to approve the consent calendar as amended seconded by Director Wu. Motion Passed: 5 – 0

Director Mahoney commented on the season pass rates. He requested further information from staff on the changes to the senior rates.

After discussion, Director Wu moved to accept management’s recommendation on the season pass rates seconded by Director Mahoney. Motion Passed: 5 - 0

**4. COMMITTEE / TASK FORCE REPORTS**

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

There was brief discussion on a request made by Director Murrell. She would like the Finance Committee to take on the task of reviewing and revising our Development Fund Policy.

**5. GENERAL MANAGER UPDATE**

David Mickaelian, General Manager along with staff provided the Board of Directors with an an update on Forestry year end report, Capital Projects final 2020 reporting, COVID, Golf Rates, E-Bike findings, the Lodge at Downhill Ski, Donner Pass Rd parking and the Amenity Access Policy.

**6. BREAK was taken at 10:57 a.m.  
The Board of Directors reconvened at 11:05 a.m.**

**7. 2021 ELECTIONS CAMPAIGN GUIDELINES**

Robin Bennett, Executive Project Manager/Assistant to the General Manager briefed the board on the 2021 Elections Campaign Guidelines presentation.

After discussion, Director Wu moved to approve the guidelines as presented seconded by Director Mahoney. Motion Passed: 5 – 0

**8. 2021 ELECTION RULES MEMBER COMMENT**

The Board of Directors reviewed the member comments received thus far. There were no additional comments heard at the meeting.

**9. FINANCIAL UPDATE**

Todd Martyn-Jones, Director of Finance, Accounting and Business Support, provided the Board of Directors with a financial update.

**10. BREAK was taken at 12:15 p.m.  
The Board of Directors reconvened at 12:43 p.m.**

**11. EUER VALLEY RESTORATION PROJECT PHASE 1**

Eben Swain, Program Manager with the Truckee River Watershed Council provided the Euer Valley design presentation for the board to review.

**12. 1997-5 RESOLUTION PROCEDURES FOR MEMBER APPEALS FROM COVENANTS AND ARCHITECTURAL STANDARDS COMMITTEE DECISIONS**

Annie Rosenfeld, Director of Risk Management and Real Property provided the board with a proposed new resolution for consideration to go out for 45-day member comment.

After discussion, there was consensus by the board to amend the language on the resolution and for staff to seek additional clarification from legal.

**13. 2021 COMMITTEE GOALS**

The Board of Directors reviewed the goals submitted by the Architectural Standards, Covenants, Elections and Giving Fund Committees.

- ASC – add succession planning
- Covenants – add succession planning
- Elections – remove “Fair” out of fair campaign guidelines
- Giving Fund – add succession planning

After discussion, Director Mahoney moved to approve the goals with the above amendments to each committee goal seconded by Director Roth. Motion Passed: 5 – 0

**14. EXECUTIVE SESSION (closed to members)**

Director Mahoney moved to adjourn to executive session seconded by Directory Murrell at 2:02 p.m.

**15. ADJOURNMENT**

There was board consensus to adjourn the meeting at 4:30 p.m.

Submitted by:

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Courtney Murrell, Board of Directors Secretary

**SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on February 26, 2021 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary