

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS SPECIAL MEETING**

**March 12, 2021**  
**Via Teleconference**  
**9:00 a.m.**

A special, scheduled, meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, March 12, 2021. President Koenes called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President  
Jim Roth, Vice President  
Steve Mahoney, Treasurer  
Courtney Murrell, Secretary  
Charles C. Wu, Director

**Directors Absent:** None

**Staff Present:** David Mickaelian, General Manager  
Miguel Sloane, Director of Operations  
Lindsay Hogan, Director of Marketing  
Todd Martyn-Jones, Director of Finance, Accounting and Business Support  
Annie Rosenfeld, Director of Risk Management and Real Property  
Robin Bennett, Executive Assistant and Recording Secretary

**Also Present:**

1. **CALL TO ORDER**
2. **MEMBER & DIRECTOR COMMENTS**

Board President Koenes called for member and director comments.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com). (Members are recognized to comment on agenda items as they occur).

Member comments were made regarding:

- None

Director Comments were made regarding:

- Director Wu commented on the super senior passes and communication to the homeowners.

**3. GOLF RATES**

Miguel Sloane, Director of Operations provided the board with the proposed golf rates.

After discussion, Director Mahoney moved to accept the rates as presented by management seconded by Director Roth. Motion Passed: 5 - 0

**4. Break was taken at 10:58 a.m.  
The Board reconvened at 11:05 a.m.**

**5. E-BIKE REGULATION EVALUATION**

Annie Rosenfeld, Director of Risk Management and Real Property provided the board with an overview of the e-bike regulation evaluation.

After discussion, Annie Rosenfeld will provide the board with additional information per director requests and a recommendation for e-bike rule change for adaptive management capturing the board recommendations at the April meeting.

**Break was taken at 1:14 p.m.**  
**The Board of Directors reconvened at 1:26 p.m. to item 6.**

6. **ELECTION RULES**

The Board of Directors reviewed the proposed rules for adoption.

After discussion, Director Roth moved to modify the proposed language of the Election Rules section 1.5 amending the language as follows: For the Election of Directors ballots shall be mailed no less than 30 and no more than 35 days prior to the date upon which the ballots will be counted. For all other matters requiring a member vote by mail in secret balloting, ballots shall be mailed no less than 45 days prior to the date upon which the ballots shall be counted as stated in our bylaws seconded by Director Wu. Motion passed: 4 – 0 Director Murrell Absent

Director Wu moved to accept the TDA Election Rules with the amendment approved above seconded by Director Mahoney. Motion Passed: 3 – 0  
Director Roth Abstain Director Murrell Absent

7. **BREAK**

Break was taken earlier.

8. **BOARD OF DIRECTORS CODE OF CONDUCT**

David Mickaelian, General Manager provided brief information on the code of conduct and stated the intent was to confirm or modify the components of the code of conduct. David stated that comparisons of the code of conduct and the recommendation from staff will be provided at the next meeting.

After discussion, Director Mahoney moved to direct staff to provide a comprehensive revised code of conduct using the components that have been prepared by Benjamin, Laura and others to be presented at the next meeting seconded by Director Wu. Motion Passed: 4 – 0 Director Murrell Absent

9. **EXECUTIVE SESSION (closed to members)**

The board adjourned to executive session at 2:50 p.m.

10. **ADJOURNMENT**

At 3:01 there was board consensus to adjourn the meeting.

Submitted on behalf of the Board of Directors by:

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Courtney Murrell, Board of Directors Secretary

**SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on March 12, 2021 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary