



FINANCE COMMITTEE MEETING AGENDA

April 20, 2021

1:00-4:00 p.m.

Teleconference via Zoom

See Sidebar below for sign in information

Northwoods Clubhouse | Mezzanine Room

PURPOSE

To provide financial advice, analysis, and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

This Meeting is being Recorded

9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

It's not WHAT you say, It's HOW you say it!

MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- Comments on Non-Agenda items may be raised during Member Comments.
- TDA members will have the opportunity to make comments on agenda items following discussion by the committee. The chair will recognize members to comment on agenda items only when they occur in agenda.
- Action agenda items shall be designated either as "APPROVAL", "RECOMMEND" or "DISCUSSION". Items listed as RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION are for ongoing updates on tasks or topics that might later be brought before the Committee or the TDABOD.

Finance Committee Members (Quorum 5)

John Dundas, Chair
Terry Watson, Vice Chair
Cathy Ravano
Michal Eyton-Lloyd
Jeff Bonzon
Ed Melia
Jim Colbert
VACANT
VACANT

Board Liaisons

Steve Mahoney, Treasurer
Charles Wu, Director

Applicants

Joe Balan
Joseph Niedringhaus
Robert Payne
Mike Rudolph
Julie Vietor
Yunhee Yoo

Ex Officio Member

Todd Martyn-Jones, DFA

GPC Liaison

Laura Lindgren

TDA Staff

David Mickaelian, GM
Robin Bennett, Exec Asst

Join Zoom Meeting

<https://zoom.us/j/99001998807?pwd=S2VtRrYGRWYlZTeGSSVVFNi8xdz09&from=on>

Meeting ID: 990 0199 8807
Passcode: 156922 One tap mobile
+16699006833,,99001998807# US (San Jose)
+13462487799,,99001998807# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
Meeting ID: 990 0199 8807
Find your local number:
<https://zoom.us/u/aRzZA1EkB>

AGENDA

1. **Call to Order / Call for Quorum:** Chair (1 min)
 - a. Time: _____
2. **APPROVAL: Agenda:** Chair (2 min)
 - a. 1st: _____
 - b. 2^d: _____
 1. Vote: _____
3. **DISCUSSION/RECOMMENDATION: Audit Report Presentation:**
DFA/McClintock Accountancy (1 hour)
 - a. See attached Audit Report
4. **Member and Committee Member Comments:** Chair (6 min) TDA Member comments are welcomed at this time for matters not on the agenda and are limited to three minutes. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Additionally, members may submit comments by email to the at financecommittee@tahoedonner.com. Only brief clarifying responses and questions are permitted for items not on the agenda.
5. **Committee Management:** Chair (10 min)
 - a. Charter Update
 1. See attached DRAFT
 - b. Revised Meeting Calendar
 1. See attached Revised Calendar
 - c. Meeting Report Procedure
 1. DRAFT, Board, Share, Review
 - d. Zoom Procedure
 1. Posting to calendar
 2. Accepting invitation
 3. Questions or issues to resolve
6. **APPROVAL: Committee Draft Report, March 11, 2021:** Chair/Vice Chair (3 min)
 - a. 1st: _____
 - b. 2nd: _____
 1. Vote: _____
7. **Committee Task Updates:**
 - a. **Review of Monthly and Year to Date Financial Performance:** DFA (20 min)
 1. See attached Financials Presentation
 - b. **Committee Tasks**

1. Strategic Plan
2. Parallel Staff and Work Plan
- c. **5501 Subcommittee Report:** Treasurer/DFA/FC Attendees/Chair (10 min)
 1. March Report of February Financials
 - a. See attached in DRAFT Report
 2. Upcoming Attendees
 - a. April 27, 2021, 3:00-5:00 pm, Review of March Financials
 1. Members: Dundas, Ravano, Melia
 2. Applicants: Vietor, Yoo, Gauny
 - b. May 25, 2021
 1. Regular
 2. Applicant
 - c. June 22, 2021
 1. Member
 2. Applicant
- d. **GPC Liaison Update:** Lindgren (5 min)
- e. **Downhill Ski Lodge Update:** Colbert (5 min)
8. **Next FC Meeting: May 20, 2021, 3:00-4:30 pm, Via Zoom, Mezzanine Room, Northwoods Clubhouse:** Chair (2 min)
9. **Preliminary Agenda Topics:** Chair (5 min)
 - a. Review of Monthly and Year to Date Financial Performance
 1. Winter Season Financial Wrap-up
 - b. 5501 Subcommittee Report
 - c. GPC Liaison Update
 - d. Downhill Ski Lodge Update
 - e. FC Task Assignments
10. **Adjournment:** Chair (2 min)
 - a. 1st: _____
 - b. 2nd _____
 1. Vote: _____