

# FINANCE AND GPC COMMITTEE CHARTERS

April 23, 2021

# COMMITTEE CHARTERS

By Motion: Formally adopt the updated 2021 General Planning Committee (“GPC”) Charter and the Finance Committee Charter

*Discuss other alternative recommendations*

# TAHOE DONNER ASSOCIATION COMMITTEE OVERVIEW

- Are responsive and responsible to the board
- Represent members' perspective
- Collaborate and contribute to staff work product

## COMMITTEE'S PROVIDE

- Members' perspective
- Supplemental Subject Matter Expertise
- Sounding Board
- Deeper dives on behalf of the Board

# Direction from Board of Directors

- At the March 26, 2021, Board of Directors meeting;
- General direction was to provide consistent charters for both Finance and General Plan
- Staff provided the proposed charters to the Committee Chairs. Committee Chair and staff have reviewed red line versions and agreed upon the proposed recommended charters which are consistent with one another.
- Staff has included both Committee Charters for review and approval.

# KEY PROVISION AND CHANGES

- Recommended changes – both charters have the following:
  - Committee term from two years to three years
  - Added staff chairperson as “Deputy Chair”
    - To work collaboratively with the Committee Chair and/or Vice Chair. This Staff Deputy-Chair shall be assigned by the General Manager and is a non-voting member.
  - Seven Committee members for both Finance and GPC
  - Adopting the Committee task list at the regular board meeting in December of each year to be reviewed quarterly
  - Committee tasks to be driven by the Strategic Plan Initiatives and current workplan adopted annually by the board.
  - Minor edits that do not impact the intent of the Charter

# COMMITTEE TASK LIST

This language is consistent with both charters:

- Based upon the Association's Five-Year Strategic Plan, the TDA Board of Directors will typically adopt the Staff's annual Workplan for the Association in concert with the approval of the annual budget. Development of the Workplan parallels the budget process and results in goals for the upcoming fiscal year. Items included in the Workplan relevant to the Committee should be included in the Committee tasks. Once the tasks related to the Workplan are identified, the Committee shall include these items in their proposed task list to the board. The overall task list should be consistent with the Association's Five-Year Strategic Plan Initiatives and the goals of the upcoming Workplan.

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## Alternative Recommendation

**By Motion:** Direct staff to develop a Trails and Open Space (“TOS”) Committee Charter and update Resolution 2008 – 2 (“Committee Policy”)



**THANK YOU**