

# COMMITTEE PURPOSE STATEMENTS

May 28, 2021



**TAHOE DONNER**<sup>SM</sup>



# RECOMMENDED ACTION

Provide direction on purpose statement for each charter. Staff to provide committee charters for final approval at June 2021 Board Meeting

In addition, staff is recommending the GPC name be change to that better represents their purpose and the work they may undertake moving forward.

# WHAT IS A PURPOSE STATEMENT?

The purpose statement sets the tone and provides guidance for how the Committees will function.



# GENERAL PLAN COMMITTEE CHARTER PURPOSE

Name changes options include Strategic Planning Committee or Long-Range Planning Committee

**PURPOSE:** Serve the Board and Staff as a source of advice, feedback, assistance, and expertise in all matters pertaining to the Association's long-range planning. Operating in collaboration with the Board, Staff, Committees, and other bodies and agencies, this work will include, but is not limited to:

- Developing, updating, and maintaining a Long-Range Strategic Outlook report for the Association to complement the Association's 5-Year Strategic Plan. This long-range view is intended to help the Board inventory the Association's critical long-range strengths, weaknesses, opportunities, and threats.
- Developing, analyzing, and recommending long-range planning options intended to preserve and enhance Tahoe Donner's quality of life in line with the Association's Vision and Mission Statements, and its various strategic planning documents.
- Providing advice and feedback regarding strategies to ensure the 5-Year Strategic Plan, Annual Work Plan, Capital Funds Projection, and other planning documents are developed and executed in a way that is consistent with the Association's long-range planning objectives.
- Advise on Capital Improvement Program projects to ensure alignment with Tahoe Donner's long-range planning objectives.
- Identifying and recommending local and regional partnerships for the purpose of addressing the Association's long-range planning objectives.
- Serving as ambassadors to the community, and as representatives of the community in all matters pertaining to Tahoe Donner's long-range planning.
- Facilitating member involvement in Tahoe Donner's long-range planning process.



# TRAILS + OPEN SPACE COMMITTEE CHARTER PURPOSE

The TOS shall be an advisory and stewardship committee, and shall have no authority to act on behalf of the Association, other than to formulate and present recommendations to the Board related to its stated purposes. The purposes of the TOS shall be:

- 1. Advisory:** Serve the Board and staff as a source of advice, feedback, assistance, and expertise in all matters pertaining to land management, open space, and the trail system.
- 2. Stewardship:** Work collaboratively with staff, clubs, trail users, and other bodies and agencies to build, promote, and ensure the long-term, active, effective, and sustainable stewardship of the natural, physical, cultural, and community resources associated with Tahoe Donner's trail system and open spaces.

# RESOLUTION 2008-2 UPDATE

- Staff have merged the original document with feedback from various sources for a combined draft currently in review
- Purpose to document is to standardize all governing components of the charter into one document but allow some flexibility as needed
- Ex: Committees are made up of 7 members unless otherwise noted in their committee charter





# NEXT STEPS

- Board to provide feedback on current GPC and TOS purpose statement for each charter
- Staff to update drafts and present final charters and resolution 2008-2 update at the June Board Meeting

# THANK YOU

