



# FINANCE COMMITTEE MEETING AGENDA

May 20, 2021

3:00-4:30 p.m.

Teleconference via Zoom

See Sidebar below for sign in information

Northwoods Clubhouse | Mezzanine Room

## PURPOSE

To provide financial advice, analysis, and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

**\*This Meeting is being Recorded\***

## 9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

*It's not WHAT you say, It's HOW you say it!*

## MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- TDA members will have the opportunity to make comments on agenda items following discussion by the committee. The chair will recognize members to comment on agenda items only when they occur in agenda.
- Non-agenda comments may be raised during Member Comments.
- Action agenda items shall be designated either as "APPROVAL", "RECOMMEND" or "DISCUSSION". Items listed as RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION are for ongoing updates on tasks or topics that might later be brought before the Committee or the TDABOD.

### Finance Committee Members (Quorum 4)

John Dundas, Chair  
Terry Watson, Vice Chair  
Cathy Ravano  
Michal Eyton-Lloyd  
Jeff Bonzon (Term Limit)  
Ed Melia (Term Limit)  
Jim Colbert (Term Limit)

### Board Liaisons

Steve Mahoney, Treasurer  
Charles Wu, Director

### Applicants

Joseph Niedringhaus  
Mike Rudolph  
Julie Vietor  
Yunhee Yoo

### Deputy Chair

Todd Martyn-Jones, DFA

### GPC Liaison

Laura Lindgren

### TDA Staff

David Mickaelian, GM  
Robin Bennett, Exec Asst

### Join Zoom Meeting

<https://tahoeonner.zoom.us/j/94946518787?wd=MkpsVmtEdTdjS2VxYVFPVVB6NzFC09&from=addon>

Meeting ID: 949 4651 8787  
Passcode: 445203 One tap mobile  
+16699006833,,94946518787# US (San Jose)  
+13462487799,,94946518787# US (Houston)

### Dial by your location

+1 669 900 6833 US (San Jose)  
+1 346 248 7799 US (Houston)  
+1 253 215 8782 US (Tacoma)  
+1 312 626 6799 US (Chicago)  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)

Meeting ID: 949 4651 8787

Find your local number:

<https://tahoeonner.zoom.us/j/aKowRmpU>

## AGENDA

1. **Call to Order / Call for Quorum (4):** Chair (1 min)
  - a. Time: \_\_\_\_\_
  
2. **APPROVAL: Agenda** - Chair (2 min)
  - a. 1<sup>st</sup>: \_\_\_\_\_
  - b. 2<sup>d</sup>: \_\_\_\_\_
    1. Vote: \_\_\_\_\_
  
3. **Member and Committee Member Comments:** Chair (6 min) TDA Member comments are welcomed at this time for matters not on the agenda and are limited to three minutes. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Additionally, members may submit comments by email to the at [financecommittee@tahoedonner.com](mailto:financecommittee@tahoedonner.com). Only brief clarifying responses and questions are permitted for items not on the agenda.
  
4. **Committee Management:** Chair (5 min)
  - a. Committee Member Appointment Process
  
5. **APPROVAL:** Chair (2 min)
  - a. Committee DRAFT Report, March 11, 202
    1. 1<sup>st</sup>: \_\_\_\_\_
    2. 2<sup>nd</sup>: \_\_\_\_\_
      - a. Vote: \_\_\_\_\_
  - b. No report April 20, 2021 due to lack of Quorum.
  
6. **DISCUSSION:** Presentation from Russ|Branson Consulting regarding Amenity Cost of Services Study - GM/DFA/Russ Branson (45 min)
  - a. Introduction and Presentation by Russ Branson pertaining to recent study of costs relative to amenity operations.
    1. Attached: Amenity Cost of Services Study Power Point Presentation (21 slides)
    2. Attached: Amenity Cost of Services Study Report (44 pages)
  
7. **Committee Tasks:**
  - a. **DISCUSSION:** Financial **Update** – DFA&BS (15 min)
    1. Past Month Update
    2. Current Month Update
    3. YTD Update
    4. Links:
  
  - b. **DISCUSSION:** 5501 Committee **Report** - Treasurer/DFA/FC Attendees (10 min)
    1. April DRAFT Report of March Financials
      - a. See attached DRAFT Report
    2. Upcoming Attendees

- a. May 25, 2021
  - 1. Members: Colbert, Ravano
- b. June 22, 2021
  - 1. Members: Ravano, Colbert
  - 2. Applicant: Vietor
- c. **DISCUSSION:** GPC Liaison **Update** - Lindgren (5 min)
- d. **DISCUSSION:** Downhill Ski Lodge **Update** - Colbert (5 min)

**8. Next FC Meeting: June 17, 2021, 3:00-4:30 pm, Teleconference Via Zoom**

**9. Preliminary Agenda Topics:** Chair (5 min)

- a. Financial Update
- b. 5501 Committee Report
- c. GPC Liaison Update
- d. Downhill Ski Lodge
- e. Task List Planning and Assignments

**10. Adjournment:** Chair

- a. 1<sup>st</sup>: \_\_\_\_\_
- b. 2<sup>nd</sup> \_\_\_\_\_
  - 1. Vote: \_\_\_\_\_