



FINANCE COMMITTEE MEETING AGENDA

June 17, 2021

3:00-4:30 p.m.

Teleconference via Zoom

See Sidebar below for sign in information

Northwoods Clubhouse | Mezzanine Room

PURPOSE

The purpose of the Committee shall be to provide financial advice, analysis and information to the Board to better enable the Board to make sound business decisions on behalf, and for the benefit, of the Association. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks of overall importance to the Association.

This Meeting is being Recorded

9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

It's not WHAT you say, It's HOW you say it!

MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- TDA members will have the opportunity to make comments on Agenda items following discussion by the Committee. The Chair will recognize members to comment on agenda items only when they occur in Agenda.
- Non-agenda comments may be raised during Member Comments.
- Action agenda items shall be designated either as "APPROVAL", "RECOMMEND" or "DISCUSSION". Items listed as RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION are for ongoing updates on tasks or topics that might later be brought before the Committee or the TDABOD.

Finance Committee Members (Quorum 4)

John Dundas, Chair
Terry Watson, Vice Chair
Cathy Ravano
Jim Colbert
Joseph Niedringhaus
Michael Rudolph
Julie Vietor

Board Liaisons

Steve Mahoney, Treasurer
Charles Wu, Director

Deputy Chair

Todd Martyn-Jones, DFA

GPC Liaison

Laura Lindgren

TDA Staff

David Mickaelian, GM
Robin Bennett, Exec Asst

Join Zoom Meeting

<https://tahoedonner.zoom.us/j/999321803?pwd=Q2FjdXNFeiZvaWx0b3RmMQWDF3dz09&from=addon>

Meeting ID: 999 3214 4803
Passcode: 186827 One tap mobile
+16699006833,,99932144803# US (San Jose)
+13462487799,,99932144803# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Meeting ID: 999 3214 4803

Find your local number:
<https://tahoedonner.zoom.us/u/aeF6dRk8>

AGENDA

1. **Call to Order / Call for Quorum (4):** Chair (1 min)
 - a. Time: _____
 - b. Quorum: _____

2. **Approval of Agenda:** Chair (2 min)
 - a. 1st: _____
 - b. 2^d: _____
 1. Vote: _____

3. **Member and Committee Member Comments:** Chair (3 min) TDA Member comments are welcomed at this time for matters not on the agenda and are limited to three minutes. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Additionally, members may submit comments by email to the at financecommittee@tahoedonner.com. Only brief clarifying responses and questions are permitted for items not on the agenda.

4. **Committee Management:** Chair (5 min)
 - a. Welcome New Members and Thank You Past Members and Applicants
 1. New Members-Julie Vietor, Michael Rudolph, Joseph Niedringhaus
 2. Thanks again to Jeff Bonzon, Michael Eyton-Lloyd, and Ed Melia for contribution to our Association.
 3. And to Yunhee Yoo, Joseph Balan, Robert Payne, Denise Gauny, Ray Cadei, Ryan Randall, for taking the time during the past 7 months while we worked through organizational issues.
 - b. Treasurer for the Giving Fund, Looking for a Volunteer!
 - c. FC Meetings Going Forward
 1. Zoom this month.
 2. Potential for a hybrid July Meeting, In-person and Zoom.

5. **Approval of Committee Draft Report, May 20, 2021:** Chair/Vice Chair (3 min)
 - a. Spelling of TDA Member name: Shellito
 - b. 1st: _____
 - c. 2nd: _____
 1. Vote: _____

6. **Committee Tasks:**
 - a. **DISCUSSION: Financial Update - DFA (20 min)**
 1. Past Month Update
 2. Current Month Update
 3. YTD Update

- b. **DISCUSSION:** Cost of Services Study Follow-up – Staff, Chair (20 min)
Additional feedback and discussion concerning the Amenity Cost of Services Study material presented at last month’s FC Meeting by Branson. Looking for additional thoughts on concepts contain in the documentation.
 - 1. Attachments:
 - a. Amenity Cost of Services Study Report (44 pages) - attached
 - b. Amenity Cost of Services Study Power Point Presentation - attached
 - c. **DISCUSSION:** 2021 FC Tasks – Chair (20 min)
 - 1. Task Orientation - attached
 - 2. 2021 Task List - attached
 - d. **DISCUSSION:** 5501 Committee **Report** - Treasurer/DFA/FC Attendees (10 min)
 - 1. May DRAFT Report of April Financials
 - 2. Upcoming Attendees
 - a. June 22, 2021
 - 1. Members: Watson, Ravano, Colbert, Vietor, Niedringhaus
 - 2. Owners: Yoo
 - b. July 27, 2021
 - 1. Members:
 - 2. Owners:
 - c. August 24, 2021
 - 1. Members:
 - 2. Owners:
 - d. September 28, 2021
 - 1. Members:
 - 2. Owners:
 - e. **DISCUSSION:** GPC Liaison **Update** - Lindgren (2 min)
 - 1. No Meeting. Charter action by the Board pending.
 - f. **DISCUSSION:** Downhill Ski Lodge **Update** - Colbert (2 min)
 - 1. No new information since last month’s TDABOD Meeting Presentation.
 - 2. If you missed the Meeting here are links to Presentation by Bull Stockwell Allen (BSA).
 - a. https://cdn1.tahoedonner.com/wp-content/uploads/2021/05/21172208/TD-Pro-Forma_FINAL_05-21-2021.pdf
 - b. https://cdn1.tahoedonner.com/wp-content/uploads/2021/05/21172231/210520_TAHOE-DONNER_BSA_BOARD-REVIEW-PRESENTATION.pdf
7. **Next FC Meeting: July 15, 2021, 3:00-4:30 pm, Via Zoom, Mezzanine Room, Northwoods Clubhouse**

- 8. **Preliminary Agenda Topics:** Chair (2 min)
 - a. TBD

9. **Adjournment:** Chair

- a. 1st: _____
- b. 2nd: _____
 - 1. Vote: _____

DRAFT