

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

June 25, 2021
Northwoods Clubhouse
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2*.

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance
- Employee Recognition

2. 9:10 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize members to comment on agenda items only as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:20 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- May 28, 2021 Regular Meeting Minutes
- Executive Session Report
May 28, 2021
- 5501 Report
- Elections Committee – New Member

4. 9:25 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee

- General Plan Committee
- Giving Fund Committee
- Lodge at Downhill Ski

5. 9:30 a.m. Action: Yes on T Ballot Measure
(David Mickaelian, General Manager)

The Board of Directors will consider authorizing a donation in support of Yes on T, a Wildfire Protection Measure, in the amount of \$6,473.

6. 9:35 a.m. General Manager Update

The Board of Directors will receive an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Lodge at Downhill Ski
- B. Amenity Access Trout Creek and Marina - Update
- C. COVID
- D. Staffing Update
- E. Charter Update

7. 10:05 a.m. Action: Proposed Off-Road Vehicle Rule Change, E-Bike Regulations and Other Noted Changes
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will review and consider approving publication of 45-day notice and member comment period for the proposed rule change to allow Class 1 e-bikes on designated Tahoe Donner trails.

8. 10:45 a.m. Break

9. 10:55 a.m. Action: Shuttle Bus, 2021 Reserve Replacement items
(Miguel Sloane, Director of Operations)

The Board of Directors will review and consider approving the purchase of two shuttle buses one four wheel drive and one two wheel drive at a total not to exceed \$312,000.

10. 11:10 a.m. Action: Finance Committee Tasks
(John Dundas, Committee Chair and Staff)

The Board of Directors will review and consider approving the proposed tasks for the Finance Committee.

- 11. 11:30 a.m. Action: Financial Update**
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support and David Mickaelian, General Manager)

The Board of Directors will receive an update on the unaudited financials for the month of May.

- 12. 12:00 p.m. Lunch/Break**

- 13. 12:30 p.m. Action: Election of Officers**
(Board of Directors)

The Board of Directors will elect officers for the 2021-22 term, to be effective at the conclusion of the 2021 Annual meeting.

- 14. 12:40 p.m. Action: Annual Board Meeting Calendar**
(Board of Directors)

The Board of Directors will discuss and set a planned annual regular Board meeting schedule plus a possible special meeting schedule.

- 15. 12:50 p.m. Action: Annual Board Training**

The Board of Directors will discuss and set an annual Board training schedule.

- 16. 1:05 p.m. Action: 5501 Subcommittee Meeting Schedule**

The Board of Directors will review the assigned 5501 Subcommittee Director designee for 2021 to June 2022 monthly meetings.

- 17. 1:10 p.m. Action: Committee Liaison and Task Force Appointments**
(Board of Directors)

- 18. 1:30 p.m. Action: Suspension of Membership Rights**
(Annie Rosenfeld, Director of Risk Management and Real Property and Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will consider the suspension of membership rights on the properties of members who have failed to bring their assessment accounts current.

19. 1:45 p.m. Executive Session (closed to members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal
- Personnel
- Approval of Executive Session Minutes

20. 3:00 p.m. Adjournment

The next regularly scheduled meeting will take place on **Friday, July 23, 2021 at 9:00 a.m.**

Tahoe Donner Committee Meeting Schedule

[Committee-Meeting-Calendar-2021-6.pdf \(tahoedonner.com\)](#)

**This schedule is updated on a regular basis and is subject to change.*

***All committee meetings are via Zoom platform. ***

Annual Membership Meeting

Some of the items planned for the **June 27, 2021** Board Meeting include, but are not limited to:

- President’s Message
- Treasurer’s Report
- Keynote Speakers
 - Robert Womack, Town of Truckee
 - State of California Insurance Board Commissioner
- General Manager Annual update
- Member Comments, Question and Answer

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

June 18, 2021
Date