

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS MEETING**

**May 28, 2021**  
**Teleconference**  
**9:00 a.m.**

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, May 28, 2021. President Koenes called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President (via webinar)  
Jim Roth, Vice President (via webinar)  
Steve Mahoney, Treasurer (via webinar)  
Courtney Murrell, Secretary (via webinar)  
Charles C. Wu, Director (via webinar)

**Directors Absent:** None

**Staff Present:** **David Mickaelian, General Manager**  
Annie Rosenfeld, Director of Risk and Real Property  
Lindsay Hogan, Director of Communications & Member Relations  
Jon Mitchell, Director of Capital Projects  
Jesse Strzok, Assistant Director of Operations  
Miah Cottrell, Director of IT  
Erika Stohl, Director of Human Resources  
Todd Martyn-Jones, Director of Finance, Accounting and Business Support  
Steve Turner, Director of Food & Beverage  
Robin Bennett, Recording Secretary

**1. CALL TO ORDER**

**Employee Recognition**

David Mickaelian, General Manager, recognized employees for their years of service with Tahoe Donner. Missy Porado 5 years of service, Christina Thayer 5 years of service, and Lupe Ruiz for 15 years of service with Tahoe Donner.

## 50<sup>th</sup> Anniversary

President Koenes recognized Michelle “Chele” Sonder former employee and Member Services Manager.

## 2. MEMBER & DIRECTOR COMMENTS

Board President Koenes invited brief member and director comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on member letters being published.

Director comments were made regarding:

- Director Murrell commented on the recognition for Chele Sonder.
- Director Mahoney mentioned Kevin Kuhne the Golf Superintendent who has stepped down and wanted to recognize him and wish him well. He also commented on the Golf Ribbon Cutting that took place yesterday.
- Director Koenes mentioned COVID and Nevada County in the red tier and to be patient with the opening of Tahoe Donner.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

Board President Koenes gave a brief presentation on the process and flow of the meeting.

## 3. ACTION: CONSENT CALENDAR

(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- April 23, 2021 Regular Meeting Minutes
  - April 29, 2021, Special Meeting Minutes
- Executive Session Report
- April 23, 2021
  - April 26, 2021
  - May 6, 2021

- 5501 Report
- Acceleration of Reserve Replacement Item – Snowbird Chairlift
- Annual Meeting Agenda

Director Mahoney moved to adopt the consent calendar seconded by Director Wu.  
Motion Passed: 5 - 0

**4. COMMITTEE / TASK FORCE REPORTS**

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

**5. GIVING FUND SCHOLARSHIPS**

The Board of Directors received a brief update from Suzanne Sullivan, Giving Fund Committee Chair on the scholarships awarded.

**6. AMENITY ACCESS FOR TROUT CREEK AND MARINA SUMMER 2021**

Miguel Sloane, Director of Operations briefed the Board on the access plan for Trout Creek and the Marina for the summer.

**7. GENERAL MANAGER UPDATE**

David Mickaelian, General Manager along with staff provided the Board of Directors with an an update on the reopening of the Northwoods Clubhouse, COVID, Food & Beverage, e-Unify, and the goal setting process.

**8. BREAK was taken at 10:56 a.m.  
The Board of Directors reconvened at 11:03 a.m.**

**9. WILDFIRE PRESENTATION AND TAX MEASURES**

The Board of Directors received a presentation by Bill Seline, Truckee Fire Chief on wildfires and tax measures.

Director Mahoney moved to direct staff to prepare a letter expressing strong support for Measure T and communicate to the membership on the election to take place in August seconded by Director Wu. Motion Passed: 5 – 0

**10. COMMITTEE CHARTERS**

The Board of Directors received a presentation by staff and provided comments and direction on the “purpose statement” for the GPC Charter and Trails and Open Space as well as a possible title change for the General Plan Committee (GPC).

After discussion, the Board provided feedback to staff on the purpose statement and name change for GPC. The Board was in agreement with staff on the purpose statement for the Trails and Open Space committee and directed staff to work with current and former committee members to prepare a draft charter.

**11. COMMITTEE APPOINTMENTS**

John Dundas, Finance Committee Chair provided the Board with the committee recommendation for new members.

After discussion, Director Roth moved to approve the recommendation by the Finance Committee on the new member appointments seconded by Director Murrell.

Motion Passed: 5 – 0

**12. BREAK/LUNCH WAS TAKEN AT 12:38 p.m.  
The Board of Directors reconvened at 12:50 p.m.**

**13. OFF-ROAD VEHICLE RULE CHANGE: ELECTRIC BICYCLE REGULATION AND ADAPTIVE MANAGEMENT PILOT PROGRAM**

Annie Rosenfeld, Director of Risk Management and Real Property presented a draft rule and Adaptive Management Pilot Program to the Board.

After discussion, the Board provided feedback to staff on the draft proposed rule change. There was consensus from the Board on the implementation of Phase 1.

**The Board of Directors moved to item 18 Lodge at Downhill Ski.**

**14. CAPITAL PROJECTS – SNOWMAKING FOR SNOWPLAY AND CROSS COUNTRY**

Jon Mitchell, Director of Capital Projects provided a brief presentation to the Board on snowmaking for snowplay and cross country.

After discussion, Director Wu moved to approve Phase 1 of the cross country ski area snowmaking construction project for \$1,089,079, which includes allocating an additional \$139,286 from the development fund to completely fund the project and approved Phase 2 of the snowplay snowmaking project for a total not to exceed \$97,216.45 seconded by Director Roth. Motion Passed: 5 - 0

**15. FINANCIAL UPDATE**

Todd Martyn-Jones, Director of Finance, Accounting and Business Support, provided the Board of Directors with a financial update.

Direction was given for the membership to review the financial presentation on the website due to time constraints.

**16. AUTHORIZATION TO RECORD LIENS ON PROPERTIES WITH DELINQUENT ASSESSMENTS**

Annie Rosenfeld, Director of Risk Management and Real Property provided a brief presentation on the delinquent assessments.

After discussion, Director Mahoney moved to authorize the recording of liens against properties of members which assessments, fines and fees are owed seconded by Director Wu. Motion Passed: 5 - 0

**17. BREAK was not taken at this time.**

**18. LODGE AT DOWNHILL SKI CONCEPTUAL DESIGN**

The Board of Directors received a presentation from PROs and BSA on the conceptual design for the Lodge at Downhill Ski.

After discussion, Director Mahoney moved to have management move forward with the consultants on the 30% design phase of the downhill ski lodge seconded by Director Koenes. Motion Passed: 4 – 1 (Director Wu No)

**The Board of Directors moved to item 14 Snowmaking.**

**19. EXECUTIVE SESSION (closed to members)**

Director Wu moved to adjourn to executive session at 5:30 p.m. seconded by Director Murrell. Motion Passed: 5 - 0

**20. ADJOURNMENT**

There was board consensus to adjourn executive session at 6:25 p.m.

Submitted by:

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Courtney Murrell, Board of Directors Secretary

**SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on May 28, 2021 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary