



FINANCE COMMITTEE MEETING AGENDA

**July 15, 2021
3:00-4:30 p.m.**

Northwoods Clubhouse | Mezzanine Room/Zoom
See Sidebar below for sign in information

PURPOSE

To provide financial advice, analysis, and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

This Meeting is being Recorded

9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

It's not WHAT you say, It's HOW you say it!

MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- TDA members will have the opportunity to make comments on Agenda items following discussion by the Committee. The Chair will recognize members to comment on agenda items only when they occur in Agenda.
- Non-agenda comments may be raised during Member Comments.
- Agenda items shall be designated either as "DISCUSSION", "ACTION", or "RECOMMEND". Items listed as RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION are for ongoing updates on tasks or topics that might later be brought before the FC or the TDABOD.

AGENDA

1. **Call to Order / Call for Quorum (4):** Chair (1 min)
 - a. Time: _____

Finance Committee Members (Quorum 4)
John Dundas, Chair
Terry Watson, Vice Chair
Cathy Ravano
Jim Colbert
Joseph Niedringhaus
Michael Rudolph
Julie Vietor
Board Liaisons
Steve Mahoney, Treasurer
Jim Roth, Secretary
Deputy Chair
Todd Martyn-Jones, DFA
GPC Liaison
Laura Lindgren
TDA Staff
David Mickaelian, GM
Robin Bennett, Exec Asst

Join Zoom Meeting
<https://tahoedonner.zoom.us/j/973539926?pwd=VWdySjdEMUYvTjJxd3hsRkRWcXM5Zz09&fromaddon>

Meeting ID: 974 2353 9926
Passcode: 006888 One tap mobil
+16699006833,,97423539926# US (San Jose)
+12532158782,,97423539926# US (Tacoma)

Dial by your location
+1 669 900 6833 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 312 626 6799 US (Chicago)
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
Meeting ID: 974 2353 9926
Find your local number:
<https://tahoedonner.zoom.us/u/ajd9fE770>

2. **Approval of Agenda:** Chair (2 min)

- a. 1st: _____
- b. 2^d: _____
 - 1. Vote: _____

3. **Member and Committee Member Comments:** Chair (5 min)

TDA Member comments are welcomed at this time for matters not on the agenda and are limited to three minutes. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Additionally, members may submit comments by email to the at financecommittee@tahoedonner.com. Only brief clarifying responses and questions are permitted for items not on the agenda.

4. **Committee Management:** Chair (5 min)

- a. TDABOD Meeting, June 25, 2021
 - 1. Video Link: [Board of Directors Meeting: June 25, 2021 | Tahoe Donner](#)
 - a. Topics of Interest:
 - 1. Yes on T Ballot Measure
 - a. Support of the Association
 - 2. Shuttle Bus, 2021 Reserve Replacement Items
 - 3. Finance Committee Tasks
 - 4. Financial Update
 - 5. TDABOD Organization Meeting
 - a. Election of Officers
 - 1. Koenes-President
 - 2. Murrell- Vice President
 - 3. Mahoney-Treasurer
 - 4. Roth-Secretary
 - 5. Wu-Director
 - b. Board Meeting Calendar
 - c. 5501 Subcommittee Meeting Calendar
 - d. 4th Tuesday Monthly through June 2022
 - e. Committee Liaison and Task Force Appointments
 - 1. Mahoney and Roth
 - 2. Thanks to Wu
 - b. More TDA personnel changes:
 - 1. Annie Rosenfeld, TTCF
 - 2. Tracy Pearson, TDPUD

5. **ACTION: Approval of Committee Draft Report, June 17, 2021:** Chair/Vice Chair (2 min)

- a. 1st: _____
- b. 2nd: _____
 - 1. Vote: _____

6. **Committee Tasks:**

- a. **DISCUSSION: Financial Performance Update - DFA (15 min)**
 - 1. Past Month Update
 - 2. Current Month Update
 - 3. YTD Update
 - 4. Links:

- b. **DISCUSSION: 2022 Budget Planning – Chair/DFA (15 min)**
 - 1. Budget Planning Concept
 - a. Timeframe
 - b. Scheduled Workshops
 - c. Assumptions

- c. **DISCUSSION/ACTION: 2021 FC Tasks Matrix – Chair/Vice Chair (20 min)**
 - 1. Validation of information
 - 2. Assignment of members to Working Groups
 - a. Investment Working Group
 - b. Financial Resolution Review Working Group
 - 3. Timeline validation

- d. **DISCUSSION: 5501 Committee Report - Treasurer/DFA/FC Attendees (5 min)**
 - 1. June 22/July 2, 2021 DRAFT Report of May 2021 Financials
 - 2. Attendees Confirmation and Signup:
 - a. July 20, 2021
 - 1. Members: Watson, Rudolph, Vietor
 - 2. Owners:
 - b. August 24, 2021
 - 1. Members: Dundas, Colbert, Niedringhaus
 - 2. Owners:
 - c. **September 28, 2021**
 - 1. **Members:**
 - d. **October 26, 2021**
 - 1. **Members:**

- e. **DISCUSSION: Downhill Ski Lodge Update - Colbert (5 min)**

- f. **GPC Update:** No GPC update this month. Staff and GPC continue working on new charter.

7. **Next FC Meeting: August 19, 2021, 3:00-4:30 pm, Northwoods Clubhouse, Mezzanine Room/Zoom**

- 8. **Upcoming Meetings** – Chair (2 min)
 - a. Regular TDABOD Meeting: July 23, 2021, 9:00 am
 - b. Budget Workshops:
 - 1. September 9, 2021, Thursday, 9:00 am
 - a. FC Meeting, September 16th
 - 2. September 23, 2021, Thursday, 9:00 am
 - 3. October 9, 2021, Saturday, 9:00 am
 - a. FC Meeting, October 21st

- 9. **Preliminary Agenda Topics:** Chair (5 min)
 - a. 2022 Budget Planning
 - b. Financial Performance Update
 - c. Committee Tasks
 - d. TDA IT Systems Integration

- 10. **Adjournment:** Chair
 - a. 1st: _____
 - b. 2nd: _____
 - 1. Vote: _____

DRAFT