

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS' MEETING**

**Amended (Item 8)**  
**August 27, 2021**  
**Via Zoom**  
**9:00 a.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

**\*This meeting is being recorded and broadcast live. \***  
**\*The times listed for each agenda topic are approximate.\***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 9:00 a.m. Call to Order / Call for Quorum**  
(Don Koenes, Board President)

**Opening Procedures:**

- Pledge of Allegiance
- Employee Recognition
- 50<sup>th</sup> Anniversary Recognition

**2. 9:10 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at [memberletters@tahoedonner.com](mailto:memberletters@tahoedonner.com). The Board president will recognize members to comment on agenda items only as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

**3. 9:20 a.m. Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- July 23, 2021 Regular Meeting Minutes
- Executive Session Report
  - July 22, 2021
  - July 23, 2021
  - August 5, 2021
- 5501 Report
- Financial Update
- Trails and Open Space – Committee Member Appointments
- Health Insurance Renewal

**4. 9:25 a.m. Committee / Task Force Reports**

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long- Range Planning Committee (formerly GPC)
- Giving Fund Committee
- Lodge at Downhill Ski

**5. 9:30 a.m. Discussion: Giving Fund Campaign Update**  
(Suzanne Sullivan, Giving Fund Committee Chair)

The Board of Directors will receive an update on the Giving Fund Campaign.

**6. 9:40 a.m. General Manager Update**

The Board of Directors will receive an update from the General Manager, and may provide direction to the General Manager, on the following:

- A. Lodge at Downhill Ski/Condition of existing lodge
- B. Capital Projects Update
- C. Fire Safety/Forestry Update
- D. COVID Update
- E. E-Unify Update

**7. 10:30 a.m. Break**

**8. 10:40 a.m. Action: Proposed Changes to Off-Road Vehicle Rule**  
(John Groom, Director of Land Management)

The Board of Directors will consider the proposed modifications to Section 2.2 of the *Covenants Rules* (entitled "Off-Road Vehicles"). The 45-day notice was issued on July 8, 2021. The Board has received and reviewed written comments from members. The Board will consider additional comments at the meeting, may extend the member comment period in order to allow members to submit additional comments, and may take other action with respect to the proposed modifications to Section 2.2 of the *Covenants Rules*.

9. 12:00 p.m. **Lunch/Break**

10. 12:45 p.m. **Discussion: Budget Assumptions and Budget Communication Plan**  
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will review the budget assumptions and budget communication plan.

11. 1:15 p.m. **Action: 2022 Workplan**  
(David Mickaelian, General Manager)

The Board of Directors will review and consider approving the 2022 Workplan. The Board may take action or modify the proposed goals.

12. 2:15 p.m. **Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contract
- Legal
- Personnel
- Approval of Executive Session Minutes

13. 4:00 p.m. **Adjournment**

**All Board of Directors meetings will be held via Zoom until further notice.**

There is a Special meeting scheduled for **Wednesday, September 8, 2021 at 9:00 a.m.**  
Budget Workshop scheduled for **Thursday, September 9, 2021 at 9:00 a.m.**

The next regularly scheduled meeting will take place on **Friday, September 24, 2021 at 9:00 a.m.**

## Tahoe Donner Committee Meeting Schedule

[Committee-Meeting-Calendar-2021-74.pdf \(tahoedonner.com\)](#)

*\*This schedule is updated on a regular basis and is subject to change.*

Some of the items planned for the **September 24, 2021** Board Meeting include, but are not limited to:

- Committee Appointments Long-Range Planning Committee
- Committee Goals – Trails and Open Space
- E-Unify Update
- Budget Workshops September 9 and September 23
- General Liability and Property Insurance Renewals
- Workers Compensation Insurance Renewal
- Proposed Revised Giving Fund Committee Charter

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett  
Executive Assistant

August 24, 2021  
Date