



**Tahoe Donner Association
Job Description**

Job Title: Lead Lift Operator
Job Code: 401
Department: Mountain Operations
Reports To: Mountain Operations Manager
Class Code: 9184
FLSA Status: Non-exempt
Salary Level: Hourly 12
Prepared Date: 11/29/13, updated 10/2/15, 08/18, 11/18, 9/20

SUMMARY

The Lead Lift Operator is responsible for assisting and directing assigned Lift Operators, Parking Attendants, and Ticket Scanners with all essential duties during daily operation.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

- Assists with cleaning and clearing deck and lodge area.
- Provides excellent customer service to customers, employees and business partners.
- Develops a comprehensive understanding of many facets of the ski area operation to better assist with customer questions.
- Provides safe and efficient transport of ski and snowboard guests on aerial and surface lifts.
- Maintains all loading and unloading areas, sets up signs, barrier ropes and mazes.
- Performs daily safety inspections on the lifts and completes a daily lift log.
- Assists all guests with loading and unloading the aerial and surface lifts in all weather conditions.
- Assist with snow removal including shoveling and clearing snow from walkways, stairs, equipment and other areas as needed.
- Assist the Operations Manager in training, directing, motivating, evaluating, and disciplining all assigned staff.
- Assist Ski Area Mechanics with general and preventative lift maintenance as needed.
- Other duties may be assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to two years related experience and possess working knowledge of Ski Lift Operation; or equivalent combination of education and experience. Must be at least 18 years of age.

CERTIFICATES, LICENSES, REGISTRATIONS

Current Cardiopulmonary Resuscitation (CPR) and First Aid certifications recommended. Must pass lift operations exam prior to operations of lift.

LANGUAGE SKILLS

Ability to speak effectively before groups of customers or employees of the organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee frequently is required to stoop, kneel, crouch, or crawl. The employee is occasionally required to sit, climb or balance, and taste or smell. The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts and outside weather conditions. The employee is frequently exposed to risk of electrical shock. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and vibration. The noise level in the work environment is usually moderate.

SUPERVISORY RESPONSIBILITIES

Assist in the supervision and coordination of up to 25 lift operators/parking attendants/Ticket Scanners. Carries out supervisory responsibilities in accordance with the organization's policies and applicable laws. Responsibilities include planning, assigning, and directing work; rewarding and disciplining employees; addressing complaints and resolving issues.