

MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING

September 9, 2021
Via Teleconference
9:00 a.m.

A special, scheduled, meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Thursday, September 9, 2021. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President
(Via Webinar) Courtney Murrell, Vice President
Jim Roth, Secretary
Steve Mahoney, Treasurer
Charles C. Wu, Director

Directors Absent:

Staff Present: **David Mickaelian, General Manager**
Brian Yohn, Interim Director of Risk and Real Property
Lindsay Hogan, Director of Communications & Member Relations
Jon Mitchell, Director of Capital Projects
Miguel Sloane, Director of Operations
Todd Martyn-Jones, Director of Finance, Accounting and Business Support
John Groom, Director of Land Management
Steve Turner, Director of Food & Beverage
Robin Bennett, Recording Secretary

1. **CALL TO ORDER**
2. **MEMBER & DIRECTOR COMMENTS**

Member Comments:

- A member commented on various definitions for capital costs.

Director Comments:

- Director Roth commented on the amount of participation and member comments for each meeting.

Board President Koenes provided opening comments and the flow of today's meeting. He also noted the panelists on the meeting.

Members may submit additional comments by email to the Board of Directors at memberletters@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **2022 BUDGET WORKSHOP WITH FINANCE COMMITTEE**
(Todd Martyn-Jones, Director of Finance, Accounting & Business Support)

David Mickaelian, General Manager provided the background on the budget process thus far. Todd Martyn-Jones, Director of Finance, Accounting & Business support provided the Board of Directors with an overview of the operating budget for 2022 including cost drivers, staffing, assumptions and revenue projections. Staff recommended a decrease to the operating fund from \$996 to \$967 resulting in a net decrease of \$29 to the operating portion of the annual assessment.

4. **Break was taken at 10:49 a.m.**
The Board reconvened at 11:00 a.m.

5. **2022 BUDGET WORKSHOP CONTINUED**

The Board of Directors continued the operating budget discussion.

There was consensus of the Board to have staff provide the following at a future meeting:

- A one-page slide on fees including recreation fees.
- Components of the drivers impacting the revenues and expenses include dollars and percentages comparison to 2019 with a variance including inflation.
- Food & Beverage consolidated

6. **EXECUTIVE SESSION (closed to members)**

Executive Session did not take place.

7. **ADJOURNMENT**

Directory Mahoney moved to adjourn the meeting seconded by Director Murrell at 1:12 p.m.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on September 9, 2021 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary