

# Architectural Standards Committee Meeting

## Teleconference

### Minutes for October 13, 2021

Members Present: Rod Whitten, Debi Phelps, David Hipkins, Joe Veni

Staff Present: Sheryl Walker, Rex Haber, Brian Yohn

Others Present: Jim Roth, Acacia Landfield, Mike Nethersole, Casey Snell, Steve Usoz, Kevin O'Neil, Darin Enferadi, Cynthia Wong, Kristi Thompson, Keith Mattioli, Karin Johnson

Agenda: All plans were considered for likeness proximity as well as building site proximity to adjacent properties. Unless otherwise stated, all plans maintained a 10' side setback to the eave line. Plans were also reviewed for roof pitch. Animal Resistant Garbage Can Enclosures are required on all submittals.

Meeting called to order: 9:00am

Member Comments: Acacia Landfield (10/392) discussed the use of fiber cement siding as opposed to wood for fire safety.

***Action / Discussion Item: Homeowner Inspection Program: The committee will discuss drafting a policy on disciplinary action for properties in non-compliance with the Homeowner Inspection Program.***

The committee discussed drafting a disciplinary policy for continued non-compliance for deferred maintenance under the HOIP program. The committee discussed when limiting access to amenities would be applied.

Member Comment: Jim Roth, board liaison, made comments asking when possible fines and the suspension of benefits would be applied.

The committee chair explained suspension of benefits can be recommended by the ASC to Board, but only the Board has that authority, where fines could be imposed by the committee at a hearing. The committee discussed fine levels based on the severity of the deferred maintenance. The committee also discussed emphasizing the enforcement procedure in the initial violation letter.

The committee requested to continue the discussion and place on the agenda at the next meeting as an action item to vote on the policy once viewing the current and proposed violation notice letter provided by staff.

No action taken.

***Submittals/Hearings:***

*Unit 05, Lot 023*

*Unit 08, Lot 358*

*Unit 10, Lot 177*

Rod Whitten moved to adjourn; David Hipkins seconded the motion at 11:11am.

ASC Minutes Approved by Committee Chairman:

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Rod Whitten                  Date