

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

December 17, 2021
Via Zoom
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2*.

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Don Koenes, Board President)

Opening Procedures:

- Pledge of Allegiance
- 50th Anniversary Recognition

2. 9:10 a.m. Member Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at memberletters@tahoedonner.com. The Board president will recognize members to comment on agenda items only as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:20 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- November 19, 2021 Regular Meeting Minutes
- December 1, 2021 Special Meeting Minutes

- Executive Session Report
 - November 17, 2021
 - November 19, 2021
 - December 1, 2021
 - December 8, 2021

- 5501 Report
- Financial Report
- Karate Club

4. 9:30 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as

separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long- Range Planning Committee (formerly GPC)
- Giving Fund Committee
- Lodge at Downhill Ski
- Trails and Open Space

5. 9:40 a.m. General Manager Update

The Board of Directors will receive an update from the General Manager, and may provide direction to the General Manager, on the following:

- A. Summer Wrap-Up
- B. Winter Program Update

6. 10:20 a.m. Action: Committee Appointments/Reappointments
(Board of Directors and David Mickaelian, General Manager)

The Board will discuss and consider taking action on membership reappointments and initial appointments to the following committees:

- Architectural Standards
- Covenants
- Giving Fund
- Elections
- Finance

7. 10:50 a.m. Action: 2022 Committee Annual Task List
(Committee Chairs)

The Board of Directors will review and consider approving the 2022 task list for the following committees:

- Architectural Standards
- Covenants
- Trails and Open Space
- Elections
- Finance

8. 11:10 a.m. Action: Capital Funds Transfer
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will review and consider approving the transfer of funds from both the Reserve Replacement and Development Fund Account to the Operating Fund.

9. **11:25 a.m. Action: Operating Surplus Transfer**
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will review and consider approving the transfer of the 2020 Operating Fund Surplus to the Development Fund.

10. **11:40 a.m. Discussion: Architectural Standards – Exterior Light Rules**
(Brian Yohn, Iterim Director of Risk & Facility)

The Board of Directors will receive a report for the proposed changes to the Exterior Light Rules.

11. **12:00 p.m. Lunch/Break**

12. **12:30 p.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contract
- Legal
- Personnel
- Approval of Executive Session Minutes

13. **2:30 p.m. Adjournment**

The next regularly scheduled Board meeting will take place on **Friday, January 28, 2021** at **9:00 a.m.** via teleconference.

Tahoe Donner Committee Meeting Schedule

[Committee-Meeting-Calendar-2021-82.pdf \(tahoedonner.com\)](#)

**This schedule is updated on a regular basis and is subject to change.*

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Blake Haverty
HR Coordinator

November 30, 2021
Date
