

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

November 20, 2020
Teleconference
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, November 20, 2020. President Kones called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President (via webinar)
Jim Roth, Vice President (via webinar)
Steve Mahoney, Treasurer (via webinar)
Courtney Murrell, Secretary (via webinar)
Charles C. Wu, Director (via webinar)

Directors Absent: None

Staff Present: **David Mickaelian, General Manager**
Annie Rosenfeld, Director of Risk and Real Property
Lindsay Hogan, Marketing Manager
Jon Mitchell, Director of Capital Projects
Miguel Sloane, Director of Operations
Tom O'Neil, Controller
Robin Bennett, Recording Secretary

1. CALL TO ORDER

2. MEMBER & DIRECTOR COMMENTS

Board President Koenes invited brief member and director comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on short term rentals.
- A member commented on the membership survey for Lodge project.

Director comments were made regarding:

- Director Murrell commented on the Nature Loop Trail.
- Director Wu commented on the Election rules and emails to the Board.

Members may submit additional comments by email to the Board of Directors at Memberletters@tahoedonner.com (Members are recognized to comment on agenda items as they occur).

3. **ACTION: CONSENT CALENDAR**
(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- October 16, 2020 Special Meeting Minutes
- October 23, 2020 Regular Meeting Minutes
Executive Session Report
 - October 23, 2020
- 5501 Report
- Treasurer's Quarterly Investment Report
- Wells Fargo Bank Updated Signatures

Director Mahoney removed the October 23 regular meeting minutes from the consent calendar for edits.

Director Mahoney moved to approve the remainder of the consent items seconded by Director Murrell. Motion Passed: 5 – 0

Director Mahoney noted the two edits to the October 23 regular meeting minutes removing Brian Dunn as an attended and correcting the word fund to from in the last paragraph under item 12.

Director Mahoney moved to approve the minutes with edits seconded by Director Murrell. Motion Passed: 5 – 0

4. COMMITTEE / TASK FORCE REPORTS

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

5. TAHOE DONNER GIVING FUND

Suzanne Sullivan, Tahoe Donner Giving Fund Committee Chair provided the Board with the grant information in the amount of \$45,250.

After discussion, Director Wu moved to approve the grant funding in the amount of \$45,250 seconded by Director Mahoney. Motion Passed: 5 - 0

6. GENERAL MANAGER UPDATE

David Mickaelian, General Manager introduced the new Town Manager of Truckee, Jen Callaway. David along with staff provided the Board of Directors with an update on E-bikes, STR, controlled burns, the Lodge at Downhill Ski, TDA Fiftieth Anniversary and the committee appointment process.

7. FINANCIAL UPDATE

Tom O'Neil, Controller provided a financial update to the the Board of Directors.

8. INVESTMENT POLICY

Director Mahoney provided the Board with background information on the investment policy.

After discussion, Director Wu moved to direct staff to hold the notes through January seconded by Director Roth. Motion Passed: 4 – 0 Director Mahoney abstain

**9. BREAK was taken at 10:48 a.m.
The Board of Directors reconvened at 11:00 a.m. to item 10.**

10. 2021 ELECTION RULES 45-DAY NOTICE

David Mickaelian, General Manager provided the Board of Directors with a timeline for the elections process.

After discussion, there was consensus from the Board for staff to receive an annotated version from legal and provide to the Board for comments. There was discussion on holding a special meeting in early January.

The Board then moved to the COVID Update item.

11. COVID-19 UPDATE

Miguel Sloane, Director of Operations provided the Board of Directors with an update on the impacts of COVID-19.

12. AUTHORIZATION TO RECORD LIEN ON PROPERTIES WITH DELINQUENT ASSESSMENTS

Annie Rosenfeld, Director of Risk Management and Real Property updated the Board of Directors on the account that is delinquent.

Director Roth moved to authorize Platinum Resolution Services to record a lien against property account number 11332000 for which delinquent assessment amounts are owed seconded by Director Murrell. Motion Passed: 5 – 0

The Board adjourned to Executive Session at 12:30 p.m.

The Board reconvened to open session at 1:32 p.m.

**13. BREAK was taken at 1:20
The Board of Directors reconvened at 1:32pm**

14. EXECUTIVE SESSION (closed to members)

Director mahoney moved to adjourn to executive session seconded by Director Roth at 2:00 p.m.

15. ADJOURNMENT

There was board consensus to adjourn the meeting at 4:30 p.m.

Submitted by:

Courtney Murrell, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on November 20, 2020 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary