

Election Committee Minutes-March 1, 2022

Members Present: Nan Carnal, Bette Rohrback, Charlene Simmons, Steve Meyers

Staff Present: Patricia West, Joe Reeder, Ali Dickson, Annie Rosenfeld

The meeting convened at 2:00pm

No member comments

Board report from Patricia: The minutes from the last board meeting were reviewed and nothing pertained to EC matters.

Candidate Packet Review: Nan and Patricia will make final edits to the candidate packet documents (reviewed at the February EC meeting) and send out to the group for any final comments

TD News article for April: Ali went through the draft of the TD News article during the meeting. Various edits were discussed. Ali will make the edits and send out a revision.

Communication Plan: Ali and Joe reviewed the communication plan items that occur in March.

- weekly emails starting 3/15
- TD News article for April
- publish candidate packets online and communicate in dedicated email
- Email to members concerning updating addresses

Joe and Ali agreed to draft upcoming election articles and then solicit put from the EC.

Candidate Forum/ Meet and Greet Zoom or Hybrid?: A suggestion came into the mailbox to make the Candidates Night Forum and Meet and Greet in-person events. After discussion about prior high zoom turnout and possible social distancing complications the group decided to make both events online via zoom.

Voting FAQs Review: Nan reviewed the FAQ document and edits were discussed. Joe or Ali will make the updates and send out the document.

Voter Packet Review: Nan reviewed the voter packet. This will be discussed again at the next meeting. Discussed getting outside counsel to review vs having Brent review as he typically would do. Patricia will check with David.

EC Mailbox Monitoring: Nan shared the mailbox monitoring calendar. Information about how to log on will be added to the calendar document. The

group discussed that whoever is monitoring should propose a response and send to other EC members and staff for input.

EC Tasks during May 16- June 17: Nan will be out in this time frame and Charlene out most of May. Nan reviewed a document she started which lists the activities that need to be handled by Maureen and Steve when Charlene and Nan are out. Bette will be able to provide guidance.

The meeting adjourned at 3:30. Next meeting will be Tuesday April 5th. Mezzanine Room and via Zoom.

Task List

1. Final edits by Nan and Patricia of candidate packet documents and send to the group for any final comments
2. Nan add signon instructions for the EC mailbox to the mailbox assignment calendar and send to the EC team
3. Ali to send out revised April article to EC by March 7 and final comments need to be made and finalized by March 10
4. Joe and Ali will update the Voting FAQ document and send out for review.
5. Patricia to check with David about whether a review of the voter packet by outside counsel is needed or will Brent's review be sufficient