

Election Committee Minutes – January 4, 2022

Members Present: Nan Carnal, Charlene Simmons, Steve Meyers, Maureen Warmerdam

Staff Present: Patricia West, Joe Reeder

The meeting convened at 2:03 pm. Minutes of the December 16, 2021, meeting were approved.

There were no member comments.

Committee Structure and Member Roles

Nan Carnal was confirmed as Chair. Charlene Simmons was nominated for Vice Chair by Steve Meyers and approved.

Maureen Warmerdam's reappointment was gratefully accepted by the Committee. She will submit the appropriate forms for Board confirmation.

Procedures and Timeline for Election

The Committee discussed the draft document, *Procedures and Timeline for Election*. Several points requiring clarification, such as whether a voter ID is required for in-person voting, will be checked by Nan and Patricia. The final document will be attached to these Minutes and be submitted to the Board at its January 28, 2022, meeting for approval.

Election Committee 2022 Calendar

This working document establishes a timeframe and duties for the Committee's business in 2022. It is for internal use only and may be amended as required. Committee meeting dates for 2022 will be submitted to the Board. Any Committee Member conflicts should be communicated to the Chair.

Inspector of Elections and Accounting Firm for the Tahoe Donner Homeowners Association 2022 Election

Brent Collinson has served as Inspector of Elections in previous Tahoe Donner elections and has agreed to undertake this responsibility for the 2022 election. Similarly, William Saylor at the accounting firm Bernard Vogler & Co. has previously assisted the Association. They are both recommended to the Board for approval at its January 28, 2022, meeting

January TD News article alerting Members to 2022 Election

The Committee discussed the draft text written by Steve Meyers with assistance from Charlene Simmons and Nan Carnal. The final text will be sent to Joe Reeder.



Election Communication Plan

Joe Reeder discussed the communication plan for the 2022 election, including TD News, email alerts, and an updated website. These and other activation channels will be used to create awareness about running for the board and voting. Communications will stress the Association's financial and technical support for board candidates through a website and hosted campaign activities. Homeowners will be encouraged to update their personal information with the Association, and will be notified several times of their ability to opt-out of election campaign emails.

The March TD News article is due February 10. The Committee will discuss its content at its next meeting. Steve Meyers will be the point person on these articles.

At the next Committee meeting, responsibility for monitoring the Committee email account will be decided.

The meeting adjourned at 4:02 pm