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**Tahoe Donner Association
Long Range Planning Committee
2022 Task List**

The following list of Committee Tasks developed by the Tahoe Donner Association (“TDA”) Long Range Planning Committee (LRPC) for presentation to the TDA Board of Directors. The tasks include “Recurring” and “Special Tasks”, defined in the TDA LRPC Committee Charter (the “Charter”).

I. Recurring Tasks

1. Review staff current long range planning documents in preparation for the 2023 budget process:
 - a. 20-year Capital Projects List
 - b. 5-year capital funds projection
2. 2022 Staff Annual Workplan items relevant to the LRPC committee:
 - a. Item #3 in the 2022 Staff workplan. Engage and align with the Finance Committee and Staff to build upon a long-term Capital Improvement Plan (CIP) to ensure a building replacement refurbishment or renovation program is created to address long-term Development Fund needs and funding.

II. Specific Tasks

1. Initiate Committee. establish: monthly meeting schedule; basic roles: chair, vice chair, minutes lead; intra committee work guidelines as well as committee communication guidelines; align with Finance and Trails and Open Space Committee Chairs.
Q2 Complete
2. Establish Committee Direction:
 - a. Draft a reference document that provides member initial opinions on important characteristics of TD, and potential issues facing TD.
 - b. Frame in a go forward plan for the LRPC that provides a structure for supporting the annual advice and feedback required from our charter, documenting TD’s current state, and a plan for developing a vision of where TD could be in 25 years.Q2 Complete
3. Launch a sub-committee dedicated to documenting TD’s Current State and publish.
Q3
4. Launch a sub-committee dedicated to developing a roadmap for the TD Future State vision.
 - a. Conduct a work shop agenda that will create a framework to move forward to develop the Future State vision.
 - b. Begin developing TD’s Future State vision (all LRPC members). Work expected to carry over to 2023 workplan.Q3-Q4