

# Tahoe Donner Long-Range Planning Committee Meeting Notes

**Meeting Date: March 10, 2022**

**Time and Location: 2:00 PM by ZOOM**

**Call to order:**

The meeting was called to order (by?) at 2:05 PM.

**Roll Call:**

<b>LRPC Committee: Members</b>			<b>Board Liaisons:</b>	<b>Tahoe Donner Association</b>
Joe Balan	Rob McCray	Michael Sullivan		Jon Mitchell (Staff Lead)
Jim Beckmeyer	Jerry Meek	Mike Vivas		David Mickaelian
Jackie Ginley	Dan Simmons	Keith Williams		Patty West
Laura Lindgren	Ward Sproat			

Identified guests: Benjamin Levine

Identified Committee Member absent: Denise Gauny

**1. Agenda Item: LRPC Administration:**

a. Motion confirming Chair and Vice Chair:

Laura raised a concern that Resolution 2021-5 prohibits someone from sitting on more than 1 of 3 major Committees. She believes Jim Beckmeyer will make an excellent Chair, but she has concerns because he is on the Downhill Ski Lodge Taskforce as Chair. Jim shared that earlier that day he had discussed the issue with Don Koenes and David M. His decision is to step down as the Lodge Task Force Leader as it has not met in months and has essentially met its objectives.

Dan Simmons made a motion to accept the secret ballot results of Jim Beckmeyer as Chair over Dan Simmons (7-5) and Jerry Meek as Vice Chair over Laura Lindgren (8-4). Keith Williams seconded the motion. Motion passed 10-1 (Jackie Ginley No, Denise Gauny absent).

b. Regularly scheduled meeting frequency, date, and time:

The LRPC standing meeting will be the 2<sup>nd</sup> Thursday of each month from 2-4 p.m. We agreed some flexibility may be needed as we move from month to month but with

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12+ members on the committee accommodating everyone's schedules will not be possible. The meeting will be recorded to allow members to "catchup" if needed.

There was a discussion of zoom vs in person vs hybrid meetings. UPDATE: Jon was notified after the meeting that the committees will follow the boards protocols on this, and they are going back to in person meeting starting April 1<sup>st</sup>. The committee will always have a zoom hybrid option for those that cannot meet in person.

c. Term classes:

Jon Mitchell presented a chart, as shown below, with the three term classes and everyone agreed to it.

CLASS A – 1 year	Michael Sullivan
	Dan Simmons
	Denise Gauny
	Ward Sprout
CLASS B – 2 years	Jackie Ginley
	Laura Lindgren
	Jim Beckmeyer
	Joe Balan
Class C – 3 years	Rob McCray
	James Vivas
	Keith Williams
	Jerry Meek

d. Denise Gauny volunteered to be Secretary/Minutes Recorder, and everyone agreed that was very generous of her and accepted her volunteerism.

e. Additional discussion:

- All agreed they need more clarification on the communication part of how we communicate with each other whether it's via phone or email. David Mickaelian reminded the Committee that they can form subcommittees that can meet more frequently and can talk within their subcommittee about specific topics, and bring results back to the next committee mtg.
- Benjamin Levine suggested that the three Committee Chairs (Finance, Trails and open Space, LRPC) meet with David and make sure that all Committees are on the same page about communication. This group will provide guidelines to the committees to clarify committee communication policy at our April meeting.
- Jon was asked for the Power Point slides from the committee training sessions. UPDATE: moving forward the Power Point presentations as well as meeting agenda, meeting minutes, etc. will posted on the member portal under the LRPC documents.

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- Discussion on using motions during Committee meetings. David said don't need to use motions except for critical items (Chair, Vice Chair) or recommendations to the Board. He believes working through in a congenial manner makes more sense.
- Rob suggested using a light form of Robert's Rules to manage the decision making and moving the meetings along. Jim, Rob, Jackie and Jerry will meet to discuss Robert's Rules and develop a meeting protocol.

### 2. Agenda Item: Developing Tahoe Donner future state:

- a. Thoughts on model to develop current state and future state vision. Roadmap to go from current to future state. What is the future? 20 years? Where to begin:

Jon asked every member to describe their take on the LRPC's model/process to developing a future state vision. The itemized list below represents the robust set of thoughts and ideas as we went around the table.

Jim: Our initial works needs to be at a 30,000-foot level. Framing in a model prior to diving into detail. Maybe listing components or factors associated with a future state. Examples include benchmarking, mobility around TD, survey findings and corresponding direction from members, clubhouse master plan, etc. Listing these, organizing them in some manner may provide a base from to work. Additionally, Jim recommended we document an updated current state. Several others agreed.

It was agreed we should review the results of the latest member survey at our next meeting. Keith mentioned that the Member Survey results skewed the full-time resident responses. Jon mentioned he is working with Lindsay Hogan and the F'inn Group on that and will report back.

Laura suggested an in-person brainstorming session to develop high level concepts that can lead us to determining the future state. This workshop could include break outs, flip charts, writing and posting stickies. This idea was well accepted and has been placed on the "actions and activities list" see below.

Dan suggested we each do homework and work up 3 lists:

- a. List 5 things you think are important to TD in 20-years
- b. List 5 things you think are real problems of today
- c. List 5 areas you think the LRPC should focus on

Rob, Keith and Dan will put this together and send it out to the group. We will review the results at our next Committee meeting.

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Joe asked who the mission statement is for – longtime homeowners, new buyers, etc.

Michael suggested a “SWAT” analysis and the three lists could be opportunities and threats and we are not sure who we are sometimes.

Jackie brought up the new Truckee STR permit ordinance.

Laura suggested 10-20 years instead of just 20 years, as some things are coming up in 10 years.

Based on this conversation it was recommended we define what our end product will look like. Are we chartered with coming up with a future state for TD? What are the current vision and mission statements? Is serving the public in our future vision? This has been placed on the “Action and Activities list” below for discussion at our April meeting.

**3. Agenda Item 2022 Goals:** Some of the LRPC annual goals are part of the Board of Directors adopted 2022 work plan, the strategic plan and/or part of the LRPC charter. For 2022 those items are

- a. 20-year capital plan: This item is part of the annual budget process and should be evaluated prior to September 2022

LRPC to provide advice and feedback on the existing plan to ensure it has been vetted prior to the 2023 budget process

- b. Creation of Building replacement/refurbishment/renovation plan

This item has been adopted as part of the 2022 TDA work plan. There is a draft building replacement program that will be shared with the committee. The LRPC will provide review and feedback. The finance committee will also be involved in this effort.

Keith suggested a field trip for the Committee to see all the buildings/amenities. That has been placed on “actions and activities list”.

- c. Third Access Road

This item has been adopted as part of the 2022 TDA work plan.

Jon and David met with the Town of Truckee on this project last month. Jon will give an update to the LRPC when more information is available on the project, probably late 2022.

Dan asked if we could get a copy of the Town of Truckee long term capital plan and who is the Tahoe Donner a liaison for that? Jon is the Liaison with the town-on-town capital projects related to TDA. Jon will investigate getting the towns capital plan.

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- d. Facilitate member involvement in the Association’s long-range planning process. This is part of the LRPC charter and should be an annual goal.
- e. Discuss other goals of interest to the LRPC that may be addressed. Lengthy discussion on this topic has occurred, more to come.

### 4. Closing Comments:

- Laura would like to put in writing two items for the Committee to review. She wants to send a video.
- Rob requests that Jon and Jim get materials out as advance of the meeting as possible, ideally a week in advance, 48 hours at least.

### 5. Next Steps:

### Action and Activities List

No.	Description	Responsibility	Status	Completion Date
1	Review of 2021 members survey at April LRPC meeting	Jon & Lindsay	Staff will work with F’inn on finalizing survey results based on comments from Board and LRPC	4/11/22
2	Future high level in-person brain storming session to discuss TD future state	TBD	LRPC members support getting together to define TD future state. Further discussion at April meeting to define team to establish process and schedule	TBD
3	List the 5 things you think are important to TD in these categories 1.Important to TD in 20 years 2.Real problems today 3.What LRPC should focus on	Dan, Keith and Rob	Everyone agreed this is a good idea. Dan, Keith and Rob will work together on the process. The plan is to have input received from LRPC members by April meeting.	4/11/22
4	Charter and Mission Statement	Jon, Jim and Jerry	LRPC members are asking what our mission and charter are. The LRPC will work together on the charter and missions for review at April meeting	4/11/22
5	Decision making: When to use Robert’s Rules of Order and consensus.	Jim, Rob, Jackie & Jerry	LRPC members discussed during the March meeting how we should communicate and work together as a team and in sub committees. A sub group led by Rob will develop protocols	4/11/22
6	Field trip to visit TD infrastructure	Dan, Jon	TBD	TBD