



FINANCE COMMITTEE MEETING AGENDA

July 21, 2022

3:00-4:30 p.m.

Northwoods Clubhouse, Mezzanine Room + Zoom

See Sidebar below for sign in information

PURPOSE

To provide financial advice, analysis, and information to the Board to better enable the Board to make sound business decisions. The issues addressed shall be primarily those of financial significance and will focus on recurring and special tasks.

This Meeting is being Recorded

9 Tools of Civility

- Pay Attention • Listen • Be Inclusive •
- Don't Gossip • Show Respect • Be agreeable • Apologize •
- Give Constructive Criticism • Take Responsibility •

It's not WHAT you say, It's HOW you say it!

MEETING PROTOCOLS

- Committee meetings are open to TDA members, not the public.
- Committee may adjust the agenda during the meeting by adding, deleting, and/or moving agenda items; agenda times are estimated.
- Non-agenda comments may be raised during Member Comments.
- TDA members will have the opportunity to make comments on Agenda items following discussion by the Committee. The Chair will recognize members to comment on agenda items only when they occur in Agenda.
- Action agenda items shall be designated either as "APPROVAL", "RECOMMEND", "DISCUSSION" or "UPDATE". Items listed as APPROVAL or RECOMMEND will include discussion and used when the Committee is making recommendations to the Board of Directors. Items listed as DISCUSSION or UPDATES are for ongoing tasks or topics that might later be brought before the Committee or the TDABOD.

AGENDA

1. **Call to Order / Call for Quorum (4):** Chair (1 min)
 - a. Time: _____

Finance Committee Members (Quorum 4)
John Dundas, Chair
Michael Rudolph, Vice Chair
Cathy Ravano
Joseph Niedringhaus
Julie Vietor
Laura Kodres
Vacant
Board Liaisons
Steve Mahoney, Treasurer
Staff Lead
Todd Martyn-Jones, DFA
LRPC Liaison
Denise Gauny
TDA Staff
David Mickaelian, GM
Steve Hogan, Comptroller
Patricia West, Asst GM/Clk Bd

Join Zoom Meeting
<https://tahoedonner.zoom.us/j/85634824579?pwd=bEZyV2czVDIEBjUzOTRMQWRZeS8yQT09>
Meeting ID: 856 3482 4579
Passcode: 326464
One tap mobile
+16699006833,,85634824579#
US (San Jose)
+16694449171,,85634824579#
US
Dial by your location
+1 669 900 6833 US (San Jose)
+1 669 444 9171 US
+1 346 248 7799 US (Houston)
+1 253 215 8782 US (Tacoma)
+1 312 626 6799 US (Chicago)
+1 646 931 3860 US
+1 929 205 6099 US (New York)
+1 301 715 8592 US (Washington DC)
Meeting ID: 856 3482 4579
Find your local number:
<https://tahoedonner.zoom.us/j/kcTzXBDQm>

2. **APPROVAL of Agenda:** Chair (2 min)

- a. 1st: _____
- b. 2^d: _____
 - 1. Vote: _____

3. **APPROVAL of Committee Draft Report, June 16, 2022:** Chair/Vice Chair (2 min)

- a. DRAFT Finance Committee Report attached to Agenda email.
 - 1. 1st: _____
 - 2. 2nd _____
 - a. Vote: _____

4. **Member and Committee Member Comments:** Chair (5 min)

TDA Member comments are welcomed at this time for matters not on the agenda are limited to three minutes. Members are requested to identify themselves to include Unit and Lot Number or physical Tahoe Donner address. Additionally, Members may submit comments by email to the at financecommittee@tahoedonner.com. Only brief clarifying responses and questions are permitted for items not on the agenda.

5. **Committee Management:** Chair (5 min)

- a. Committee Vacancy
 - 1. Two members have applied for Committee Vacancy
 - a. Craig Falk, received 7/11/2022
 - b. Corey Leibow, received 7/13/2022

6. **Committee Tasks**

- a. Finance Committee Task Matrix – Chair (20 min)
 - 1. Get back to Basics - Reenergize
 - 2. Restart **collective** commitment to assigned tasks.
 - 3. Been through turbulent times but can't continue to use as an excuse.
 - 4. Need to be moving forward and get of quagmire.
- b. Recurring Tasks (RT)
 - 1. **DISCUSSION:** RT #1 - Financial Performance **Update** – DFA (20 min)
 - a. Dashboard review of June 2022, YTD, and Forecast of Current Month.
 - b. Copy of Report to be provided by DFA&BS.
 - 2. **DISCUSSION/ACTION:** RT #2 - 5501 Committee **Report** - Treasurer/DFA/FC Attendees (5 min)
 - a. DRAFT Report-June 28,2022: <https://www.taohedonner.com/wp-content/uploads/2022/07/5501-Reconciliation-Email.pdf>
 - b. FC Attendees for upcoming Meetings (3-5 pm) via Zoom
 - 1. July 26, 2022
 - a. Member: Kodres
 - 2. August 23, 2022
 - a. Member: Vietor (still OK? Niedringhaus back up)
 - 3. September 27, 2022
 - a. Member: ?????

- c. Special Tasks (ST):
 - 1. **DISCUSSION:** ST #3 – Reserve Funding of Long-Range Capital Improvement Program – Chair (10 min)
 - a. What are next steps?
 - 1. Workplan in conjunction with Staff?
 - 2. **DISCUSSION:** New Task - Financial Frequently Asked Questions – Dundas/Kodres (15 min)
 - a. What are next steps?
- 7. **Next FC Meeting: August 18, 2022, 3:00-4:30 pm, Northwoods Clubhouse, Mezzanine Room + Zoom (1 min)**
 - a. **Other Meetings:**
 - 1. Regular TDABOD Meeting, July 22, 2022, 9:00 am
 - a. Sign up On line:
https://tahoedonner.zoom.us/webinar/register/WN_JEPBnvIUT-20mekxbAAnyw
 - b. Link to Agenda: <https://www.tahoedonner.com/wp-content/uploads/2022/07/7.22.2022-Regular-Meeting-Agenda-v4.pdf>
 - 2. 5501 Subcommittee Meeting, July 26, 3:00–5:00 pm
- 8. **Preliminary Agenda Topics:** Chair (1 min)
 - a. Review Financial Results – DFA, 20 min
 - b. 5501 Report and FC Attendee Signups – Chair, 5 min
- 9. **Adjournment:** Chair (1 min)
 - a. 1st: _____
 - b. 2nd _____
 - 1. Vote: _____