

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**SPECIAL BOARD OF DIRECTORS MEETING**

**June 24, 2022**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, June 24, 2022. President Koenes called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President  
Courtney Murrell, Vice President (9:10 a.m.)  
Steve Mahoney, Treasurer  
Jim Roth, Secretary (by Zoom)  
Charles Wu, Director (by Zoom)

**Directors Absent:** None

**Staff Present:** David Mickaelian, General Manager  
Lindsay Hogan, Director of Communications  
Annie Rosenfeld, Director of Administrative Services  
Jon Mitchell, Director of Capital Projects (by Zoom)  
Miguel Sloane, Director of Operations  
Todd Martyn-Jones, Director of Finance and Business Systems  
Steve Turner, Director of Food & Beverage  
John Groom, Director of Land Management  
Patricia West, Recording Secretary

**1. Call to Order / Call for Quorum**

**2. Member Comments**

Board President Koenes invited brief member comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on thanking Charles Wu for his service and traffic speeding.

- A member commented on thanking Charles Wu for his service.
- A member commented on traffic on Northwoods Blvd.
- A member commented on losing a close friend and bridging differences.
- A member commented that instead of writing Member Letters, someone could go directly to the facility manager and talk to them.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

### 3. **Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- May 27, 2022 Regular Board Meeting Minutes
- Executive Session Report
  - May 27, 2022
  - June 15, 2022
  - June 20, 2022
- 5501 Report
- Financial Update for May 2022 Results
- Vehicle No 053 – International 08 Dump Truck Repair
  - Staff Report

Director Murrell moved to remove the May 27, 2022 report and the Financial Update, seconded by Director Mahoney. Motion passed 5 – 0.

Director Mahoney moved to approve the May 27, 2022 report, seconded by Director Murrell. Motion passed 5 – 0.

Director Murrell moved to pass the Financial Update, seconded by Director Mahoney, Motion passed 5 – 0.

### 4. **Committee / Task Force Reports**

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

### 5. **Committee Annual Task List**

The Board of Directors reviewed and will consider approving the 2022 task list for the Long-Range Planning Committee.

Director Mahoney moved to accept the 2022 Annual Task List for the LRPC, Director Koenes seconded. Motion passed 5 – 0.

**6. Discussion: Community Engagement Initiative**

The Board of Directors received an update from staff on the Community Engagement Initiative scheduled events.

**7. Break**

The Board of Directors took a break from 10:10 – 10:20 a.m.

**8. Discussion: Microtransit Update**

The Board of Directors received an update from Alfred Knots, Town of Truckee on the pilot program for Microtransit.

**9. Discussion: General Manager Update**

The Board of Directors received an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Trails Master Plan
- B. Forestry
- C. Amenity Access
- D. Summer Operations
- E. Reserve Study
- F. Town of Truckee Communications
- G. Community Standards

**10. Discussion: Coyote Crossing & Boardwalk at ACAC Status**

The Board of Directors received an update from staff on Coyote Crossing and the boardwalk at Alder Creek Adventure Center.

**12. Action: Suspension of Membership Rights and Authorization to Record Liens on Properties with Delinquent Assessments**

The Board of Directors considered the suspension of membership rights and authorize the recordation of liens on the properties of members who have failed to bring their assessment accounts current.

Director Mahoney made a motion that the Board of Directors authorizes the suspension of membership rights and recordation of liens against properties of members for which

delinquent assessments, fines and fees are owed. Motion seconded by Director Murrell. Motion passed 5 – 0.

**Adjournment**

There being no further regular business, there was consensus to adjourn to Executive Session at 12:37 p.m.

Submitted by:

**SECRETARY’S CERTIFICATE**

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on June 24, 2022 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Jim Roth, Board of Directors Secretary