

**M I N U T E S**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS MEETING**

**August 26, 2022**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, August 26, 2022. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President  
Benjamin Levine, Vice President  
Steve Mahoney, Treasurer  
Courtney Murrell, Secretary  
Jim Roth, Director, via Zoom

**Directors Absent:** None

**Staff Present:** David Mickaelian, General Manager  
Miguel Sloane, Director of Operations  
Lindsay Hogan, Director of Communications  
Annie Rosenfeld, Director of Administrative Services  
Todd Martyn-Jones, Director of Finance and Business Systems  
Steve Turner, Director of Food & Beverage  
John Groom, Director of Land Management  
Patricia West, Recording Secretary

**1. Call to Order / Call for Quorum**

**2. Member Comments**

Board President Koenes invited brief member comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on the walking bridge to the tennis club being a safety hazard.
- A member commented on the Trails and Open Space Committee, the equestrian center and commended Krystal Rae.

- A member commented on Bikeworks and commended Dave Walker.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

### 3. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- July 22, 2022 Regular Board Meeting Minutes
- Executive Session Report
  - July 12, 2022
  - July 22, 2022
  - August 4, 2022
- 5501 Report
- Financial Update for July 2022
- Banking Signing Authority
- 2022-2023 Employee Health Benefits Renewal
- Revised Bylaws for Tahoe Donner Hiking Club
- Tahoe Donner Giving Fund Grant
- Committee Application for Tahoe Donner Giving Fund
- Committee Application for Trails and Open Space

Director Mahoney moved to remove the July Financial Update and both Committee applications. Director Murrell moved to remove all three Report Outs. Director Roth moved to remove the Tahoe Donner Giving Fund.

Director Mahoney moved to approve the remaining Consent Calendar, seconded by Director Murrell. Motion passed 5 – 0.

Director Mahoney, seconded by Director Murrell to approve the Giving Fund Grant request. Motion passed 5 – 0.

Director Mahoney wanted to thank Charlene Simmons and Toni Moore for volunteering to apply for Committees. Director Levine said Resolution 2021-5 requires class terms for the committee volunteers.

Director Levine, seconded by Director Murrell, moved to approve Toni Moore to Tahoe Donner Giving Fund Committee for Class C term, expires December 31, 2024. Motion passed 5 – 0.

Director Levine moved to approve Charlene Simmons to the Trails and Open Space Committee for Class A term, expiring December 31, 2022, seconded by Director Murrell. Motion passed 5 – 0.

Director Mahoney requested review of the Financial Snapshot – July 2022 dashboard to summarize that we are right on budget as of July 2022 and to discuss areas monitored closely and areas of concern.

Director Mahoney, seconded by Director Murrell, moved to approve the July Financial Update. Motion passed 5 – 0.

**4. Committee / Task Force Reports**

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

**5. Amenity Access Survey Results**

The Board of Directors received an update on the Amenity Access survey results from Stacey Webb from the Finn Group.

The Board asked the Finn Group to do a 10-20 person interview on the definitions of “disrespect” and “value” if it is quick and not too expensive.

The Board asked for a report for all questions, with summary of responses for open-ended questions.

**6. Break 11:11 a.m. to 11:20 a.m.**

**7. Recreation Fee Options for 2023-2024 Rec Cycle**

The Board of Directors received an update from Russ Branson of Russ Branson & Associates on initial options for Board consideration for future Recreation Card fee pricing.

The Board asked for a cost per visit to operate. The Board discussed the four options, and directed staff to continue researching Options #2 (hybrid model) and #4 (status quo with a price increase).

**8. Lunch Break 1:26 p.m. to 1:50 p.m.**

**9. Reserve Study Update**

The Board of Directors received an update from the General Manager and Hughes Consultants on the replacement reserve study three-year update.

**10. Discussion: General Manager Update**

The Board of Directors received an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. 2023 Budget Process Update
- B. Forestry
- C. Trails Master Plan
- D. Winter Pass Rates
- E. Real Time Customer Feedback System
- F. Enjoy Tahoe Donner

**Adjournment**

There being no further regular business, there was consensus to adjourn to Executive Session at 2:52 p.m.

Submitted by:

**SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on August 26, 2022 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary