



## **Staff Report**

**September 14, 2022**

**TITLE:** Applications for Tahoe Donner Giving Fund Committee

### **RECOMMENDATION:**

By Motion, approve the application for the Tahoe Donner Giving Fund for Amanda Kastelic's application for the Tahoe Donner Giving Fund, with a Class C (ending December 31, 2024).

### **BACKGROUND:**

The Tahoe Donner Giving Fund Committee has had three vacancies since early 2022. In July 2022, the committee received two applications. The first application was from Toni Moore, who has been on the committee previously from January 2020 through early 2021. She is a full-time resident and a member in good standing with graduate degrees in social work and public administration and strong organization and planning skills. She was approved by the Board to join the Committee, with a Class C designation, at the August 26, 2022 Board Meeting.

The second application is from Amanda Kastelic, who is also a full-time resident raising her young family in Tahoe Donner. However, she is not listed as a property owner, but is married to the son of the property owners, who are in good standing. Amanda has extensive volunteer experience including roles in fundraising and grant making at the Santa Barbara Foundation, Hospice of Santa Barbara, Girls, Inc. of Carpinteria and Leadership Santa Barbara. She was a member of the Junior League of Santa Barbara and led several key fundraising and community outreach projects as part of her training with the League.

### **PERSONNEL REPORT**

Under 2021-5, "To better inform the Board's decision, prior to the Board's appointment of any new Committee members," the committee is obliged to provide the Board of Directors with a report "Describing the committee's current personnel needs and any special qualifications necessary to satisfy those needs." Board resolution 2021-5 further states that "The Board shall endeavor to appoint applicants qualified to satisfy the Committee's reported personnel needs." Additionally, under 2021-5, the committee is obliged to advise the Board about "whether the applicants are qualified under the Committee's standard and special qualification criteria."

Tahoe Donner Giving Fund Committee is seeking two new committee members:



1. One new committee member who has recent nonprofit experience in fundraising, grantmaking, community education, outreach, as well as recent experience in corporate business development and corporate giving.
2. One new committee member who is a CPA (preferred) or accounting professional, and who has expertise with online accounting, spreadsheets, and/or customer database applications.

All applicants should also meet the general requirements stated in the committee charter:

- Prospective GFC members should have a passionate interest in philanthropy in the Truckee community.
- Prospects who have strong organizational skills and/or possess experience in such areas as non-profit management, fundraising, finance, data analysis, planning, education, and communications are given preference in appointment to the Committee.

Regarding the Tahoe Donner Giving Fund Committee's remaining current Class "C" vacancy, the committee received an application from Amanda Kastelic. Amanda is both eligible to serve on the committee and has satisfied the required appointment qualifications.

For the third vacancy with a Class "A" term, the Committee is hoping to find someone who is a CPA or an accounting professional, with expertise with online accounting and/or customer database programs.

**OUTREACH:**

The vacancies have been listed on the Tahoe Donner website, TD News and in various emails.

**FISCAL IMPACT:**

None.

**ALTERNATIVES:**

The Board of Directors can direct the Committee to continue to recruit for additional applicants.

Prepared by: Patricia West, Staff Lead for the Tahoe Donner Giving Fund 9/14/2022

Reviewed by: David Mickaelian, General Manager 9/15/2022

Board Meeting Date: 9/23/2022

General Manager Approval to Place on the Agenda: \_\_\_\_\_