

MINUTES

TAHOE DONNER ASSOCIATION SPECIAL BOARD OF DIRECTORS MEETING BUDGET WORKSHOP #1

September 8, 2022

The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

A special scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Thursday, September 8, 2022. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President, via Zoom
Benjamin Levine, Vice President
Steve Mahoney, Treasurer
Jim Roth, Director, via Zoom

Directors Absent: Courtney Murrell, Secretary

Staff Present: David Mickaelian, General Manager
Lindsay Hogan, Director of Communications, via Zoom
Jon Mitchell, Director of Capital Projects and Facilities, via Zoom
Annie Rosenfeld, Director of Administrative Services
Todd Martyn-Jones, Director of Finance and Business Systems
Steve Turner, Director of Food & Beverage
John Groom, Director of Land Management
Miah Cottrell, Director of Information Technology
Jesse Strzok, Assistant Director of Operations
Patricia West, Recording Secretary

1. Call to Order / Call for Quorum

2. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- 2022-2023 Employee Health Benefits Renewal

Director Mahoney moved to approve the Consent Calendar, seconded by Director Levine. Motion passed.

3. 2023 Budget Workshop with Finance Committee

(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will discuss the following items during the 2023 Budget Workshop with the Finance Committee:

- 9:10 a.m. Operating Fund: Overview of Operating Fund Budget draft, including drivers for 2022

4. Break was taken from 10:32 a.m. to 10:45 a.m.

5. 2023 Budget Workshop with Finance Committee, Continued

6. Lunch break was taken from 11:58 a.m. to 12:25 p.m.

7. 2023 Budget Workshop with Finance Committee, Continued

After discussion, the Board asked the staff to provide more information on:

- Slide 8 – show cost of each staff position and cost per member
- Slide 9 – more information about the change from 2022 to 2023 being from headcount or wage pressures
- Slide 10 - add the cost per member for property and casualty insurance and medical insurance premiums
- Food and Beverage options for improving financial performance
- Slide 17 – more information on visitation and more data

The Board of Directors will receive this additional information during Budget Workshop #2 or #3.

8. Member Comments

- A member commented on members choosing TDA because of the amenities and with all the expenses increasing, it is unreasonable to expect no increase in the assessment.
- A member commented that the assessment is looking at a large increase due to downhill ski lodge and that TDA is a large population to spread out costs.

9. Executive Session

There being no Executive Session matters, this agenda item did not happen.

10. Adjournment

There being no further business, there was consensus to adjourn at 3:47 p.m.

Submitted by:

SECRETARY’S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on September 8, 2022 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary