

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS' SPECIAL MEETING**

**Thursday, September 8, 2022**  
**Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to property owners, but not the general public.

Property owners have the opportunity to make comments during each Agenda item in person at the meeting or via Zoom webinar. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

**\*This meeting is being recorded and broadcast live. \***  
**\*The times listed for each agenda topic are approximate.\***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 9:00 a.m. Call to Order / Call for Quorum**  
(Don Koenes, Board President)

**Opening Procedures:**

- Pledge of Allegiance

**2. 9:05 a.m. Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- 2022-2023 Employee Health Benefits Renewal

**3. 9:10 a.m. 2023 Budget Workshop with Finance Committee**  
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will discuss the following items during the 2023 Budget Workshop with the Finance Committee:

- 9:10 a.m. Operating Fund: Overview of Operating Fund Budget draft, including drivers for 2022

**4. 10:30 a.m. Break**

**5. 10:40 a.m. 2023 Budget Workshop with Finance Committee, Continued**  
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will discuss the following items during the 2023 Budget Workshop with the Finance Committee:

- 10:40 a.m. Operating Fund: Overview of Operating Fund Budget draft, including drivers for 2022

**6. 12:00 p.m. Lunch Break**

**7. 12:25 p.m. 2023 Budget Workshop with Finance Committee, Continued**  
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors will discuss the following items during the 2023 Budget Workshop with the Finance Committee:

- 12:25 p.m. Operating Fund: Overview of Operating Fund Budget draft, including drivers for 2022
- 1:30 p.m. Next Steps

**8. 2:00 p.m. Member Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, property owners may submit additional comments by email to the Board at [memberletters@tahoedonner.com](mailto:memberletters@tahoedonner.com). The Board president will recognize property owners to comment on agenda items as they occur. Property owners will have the option of making comments during the meeting in person, or via Zoom webinar.

Property owners are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

**9. 2:20 p.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

**10. 3:20 p.m. Adjournment**

A special budget workshop meeting will take place on Thursday, September 22, 2023, 2022 at 9:00 a.m. The next regularly scheduled Board Meeting will be held on Friday, September 23, 2022 at 9:00 a.m. at the Northwoods Clubhouse, Mezzanine and via Zoom webinar.

**Tahoe Donner Committee Meeting Schedule**

<https://cdn1.tahoedonner.com/wp-content/uploads/2020/09/09114344/Committee-Meeting-Calendar.pdf>

- Architectural Standards Committee Next Meeting – September 28, 2022 and October 12, 2022 at 9:00 a.m.
- Covenants Committee Next Meeting – October 13, 2022 at 1:00 p.m.
- Elections Committee Next Meeting – N/A
- Finance Committee Next Meeting – October 20, 2022 at 3:00 p.m.
- Long Range Planning Committee Next Meeting – October 13, 2022 at 2:00 p.m.
- Tahoe Donner Giving Fund Committee Next Meeting – November 14, 2022 at 3:00 p.m.

- Trails & Open Space Committee Next Meeting – October 5, 2022 at 3:00 p.m.

In compliance with Civil Code §4920 and §4045 – this agenda was posted at least four days prior to the meeting.

Look for board meeting details online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Patricia West  
Executive Assistant

September 1, 2022  
Date

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