

**Architectural Standards Committee Meeting  
In Person/Teleconference  
Minutes for August 17, 2022**

Members Present: Rod Whitten, Bill Staehlin, Graham Reid, Debi Phelps (via Zoom, in person 10:29am), Joe Veni (via Zoom)

Staff Present: Sheryl Walker, Lisa Purchard

Others Present: Courtney Murrell, Franklin Christopher, Mike Johnson, Chris and Jodi Thompson, Kyle Wuezler, Cathleen Young, Chris Nicolette, Jason Barnum, Rachana Nandan, Sherman McCutcheon

Agenda: All plans were considered for likeness proximity as well as building site proximity to adjacent properties. Unless otherwise stated, all plans maintained a 10' side setback to the eave line. Plans were also reviewed for roof pitch. Animal Resistant Garbage Can Enclosures are required on all submittals.

Meeting called to order: 9:07am

Member Comments: No Member Comments.

**Discussion/Action Item: House Fire Demolition Procedures**

The committee reviewed the ASC Rules regarding demolition of a house and discussed drafting a procedure for a demo/rebuild/restore timeline. The committee discussed a timeline of requiring razing the damaged structure on a timely basis.

Mike Johnson explained that fire investigation and insurance procedures delay the demolition and some companies do board up, fence off and wattle through jurisdictional requirements. He explained that there are differing rules for partial and total loss.

The committee discussed asking the homeowner for a letter of intent for timelines and insurance status. The committee acknowledged that a complaint can place the property into the Homeowner Inspection Program and also allow staff to respond to neighbor complaints

while allowing the homeowner to work through fire investigations and insurance. Bill Staelhin will draft up a policy and the committee will continue to discuss at a future meeting.  
No action.

**Submittals/Hearings:**

***Unit 09, Lot 440***

***Unit 09, Lot 030***

***Unit 06, Lot 057***

***Unit 03, Lot 536***

***Unit 05, Lot 412***

***Adjourn 11:29pm***

***In session 12:32pm***

***Unit 05, Lot 016***

***Unit 06, Lot 091***

Rod Whitten moved to adjourn. Bill Staehlin seconded the motion.  
Meeting Adjourned at 1:41PM.

ASC Minutes Approved by Committee Chair:

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Rod Whitten                  Date