

# MINUTES

## TAHOE DONNER ASSOCIATION SPECIAL BOARD OF DIRECTORS MEETING BUDGET WORKSHOP #2

September 22, 2022

The Northwoods Clubhouse, Mezzanine and Zoom Webinar  
9:00 a.m.

A special scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Thursday, September 22, 2022. President Koenes called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President, via Zoom  
Benjamin Levine, Vice President  
Courtney Murrell, Secretary  
Steve Mahoney, Treasurer, via Zoom  
Jim Roth, Director, Director, via Zoom

**Directors Absent:** None

**Staff Present:** David Mickaelian, General Manager  
Lindsay Hogan, Director of Communications, via Zoom  
Jon Mitchell, Director of Capital Projects and Facilities, via Zoom  
Annie Rosenfeld, Director of Administrative Services  
Todd Martyn-Jones, Director of Finance and Business Systems  
John Groom, Director of Land Management  
Patricia West, Recording Secretary

**Additional Present:** John Dundas, Finance Committee Chair  
Joseph Niedringhaus, Finance Committee Member  
Cathy Ravano, Finance Committee Member  
Jim Beckmeyer, Long-Range Planning Committee Chair via Zoom  
Michael Rudolph, Finance Committee Vice Chair via Zoom  
Peter Sawyer, Trails and Open Space Committee Chair via Zoom  
Laura Kodres, Finance Committee Member via Zoom

### 1. Call to Order / Call for Quorum

President Koenes called the meeting to order at 9:00 a.m.

2. **2023 Budget Workshop with Finance Committee**  
(Todd Martyn-Jones, Director of Finance, Accounting and Business Support)

The Board of Directors received an update on the Capital Funds portion of the budget: Replacement Reserve Fund, Development Fund and New Equipment and Machinery Fund.

3. **Break was taken from 10:29 a.m. to 10:40 a.m.**
4. **2023 Budget Workshop with Finance Committee, Continued**
5. **Lunch break was taken from 12:15 p.m. to 12:45 p.m.**
6. **2023 Budget Workshop with Finance Committee, Continued**
7. **Member Comments**

- A member commented on the disconnect between Board and staff and between assessment versus user fees and how the Finance Committee could have mitigated the disconnect.
- A member commented about a two-person recreation fee.

8. **Break was taken from 2:51 p.m. to 3:00 p.m.**

#### **2023 Budget Workshop with Finance Committee, Continued**

After discussion, the Board asked staff to:

- Present a history of FTE salaried/hourly employee headcount numbers from the last 5 or 10 years.
- Present a single slide showing what the 3-Year, 5-Year, 20-Year and 30-Year plans are and how they are linked together.
- For the 20-Year plan, identify each project and which fund (Development, Replacement or Public funds).
- For the 5-Year plan, identify what projects were dropped.
- Provide a 2-person Rec Fee option and a 4-person Rec Fee option and identify the ratio of what is funded by the 70/30 split and different funding scenarios.

#### **10. Adjournment**

There being no further regular business, there was consensus to adjourn to Executive Session at 3:53 p.m.

Submitted by:

**SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on September 22, 2022 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary