

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS MEETING**

**September 23, 2022**  
**The Northwoods Clubhouse, Mezzanine and Zoom Webinar**  
**9:00 a.m.**

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, September 23, 2022. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President  
Benjamin Levine, Vice President  
Steve Mahoney, Treasurer, via Zoom  
Courtney Murrell, Secretary  
Jim Roth, Director, via Zoom

**Directors Absent:** None

**Staff Present:** David Mickaelian, General Manager  
Miguel Sloane, Director of Operations, via Zoom  
Lindsay Hogan, Director of Communications  
Annie Rosenfeld, Director of Administrative Services  
Todd Martyn-Jones, Director of Finance and Business Systems  
Jon Mitchell, Director of Capital Projects and Maintenance  
John Groom, Director of Land Management  
Patricia West, Recording Secretary

**1. Call to Order / Call for Quorum**

The Board and David Mickaelian recognized Lisa Foster for her 25 years of service.

**2. Member Comments**

Board President Koenes invited brief member comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented on the budget process and commended the staff.

- A member commented on what a great job Lindsay Hogan is doing, appreciated yoga in the meadow, and the staff at The Lodge.
- A member commented the budget process and forestry and concerns on fire safety.
- A member commented on the Truckee River Watershed Council annual event on October 16th.

Members may submit additional comments by email to the Board of Directors at [Memberletters@tahoedonner.com](mailto:Memberletters@tahoedonner.com) (Members are recognized to comment on agenda items as they occur).

### 3. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- August 24, 2022 Special Board Meeting Minutes
- August 26, 2022 Regular Board Meeting Minutes
- September 8, 2022 Special Board Meeting Minutes
- Executive Session Report
  - 8/26/22
- 5501 Report
- August 2022 Financials
- Committee Application for Tahoe Donner Giving Fund
- Committee Application for Trails and Open Space

Director Mahoney moved to remove both Committee applications. Director Murrell moved to remove 8/24 and 8/26 minutes and 8/26 report out.

Director Mahoney moved to approve the remaining Consent Calendar, seconded by Director Roth. Motion passed 5 – 0.

Directors Mahoney and Levine thanked Amanda Kastelic and Scott Bauhs for volunteering to apply for committees.

Director Mahoney, seconded by Director Levine, moved to approve both committee applications as written in the staff reports. Motion passed 5 – 0.

Director Koenes mentioned that the minutes can be added to the next board meeting.

**4. Committee / Task Force Reports**

The Board of Directors reviewed the Committee/Task Force written minutes and reports as a routine monthly procedure.

**5. Town of Truckee Summer Microtransit TART Update**

The Board of Directors received an update from the Town of Truckee on the summer pilot Microtransit program and the upcoming TSSA1 funding requirement for the winter Microtransit program. After discussion, the Board decided to defer taking a position until the next board meeting on September 29<sup>th</sup>.

**6. Break 10:05 a.m. to 10:15 a.m.**

**7. Trails Master Plan**

The Board of Directors received an update on the draft Trails Master Plan from staff. The Board of Directors will hold a special board meeting workshop on Wednesday, November 2<sup>nd</sup> to discuss the draft.

**8. Discussion: General Manager Update**

The Board of Directors received an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Real Time Customer Feedback Rollout (Happy or Not)
- B. Downhill Ski Lodge

Staff presented on the Happy or Not kiosk rollout to collect feedback about various food & beverage outlets and amenities.

Staff, along with John Ashworth from BSA Architects presented an update on the downhill ski lodge.

**9. Lodge Pavilion Status**

The Board of Directors received an update on The Lodge pavilion rehabilitation project.

**10. Lunch Break 11:57 a.m. to 12:30 p.m.**

**11. Draft 2023 Workplan Goals**

The Board of Directors received an update on proposed 2023 workplan goals. After discussion, the Board asked for goals to be tied to specific strategic plan initiatives and provided other feedback.

## **12. Legislative Initiatives Update**

President Don Koenes proposed two legislative initiatives for the California 2023-2024 legislative session for Tahoe Donner Board support. One was related to updating 5500 financial reporting requirements and the other was to support electronic balloting for board elections. The Board moved to endorse both initiatives. Motion passed 5 – 0.

### **Adjournment**

There being no further regular business, there was consensus to adjourn to Executive Session at 2:17 p.m.

Submitted by:

### **SECRETARY'S CERTIFICATE**

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on September 23, 2022 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

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Courtney Murrell, Board of Directors Secretary