

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

November 18, 2022
The Northwoods Clubhouse, Mezzanine and Zoom Webinar
9:00 a.m.

A regular, scheduled meeting of the Board of Directors of Tahoe Donner Association was held at The Northwoods Clubhouse, Mezzanine and via Zoom webinar on Friday, November 18, 2022. President Koenes called the meeting to order at 9:01 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Don Koenes, President (via Zoom)
Benjamin Levine, Vice President (Presiding)
Steve Mahoney, Treasurer
Courtney Murrell, Secretary
Jim Roth, Director

Directors Absent: None

Staff Present: David Mickaelian, General Manager
Miguel Sloane, Director of Operations
Lindsay Hogan, Director of Communications
Annie Rosenfeld, Director of Administrative Services
Todd Martyn-Jones, Director of Finance and Business Systems (via Zoom)
John Groom, Director of Land Management (via Zoom)
Steve Turner, Director of Food & Beverage
Miah Cottrell, Director of Information Services (via Zoom)
Patricia West, Recording Secretary

1. Call to Order / Call for Quorum

The Board and David Mickaelian recognized Sally Jones for her 10 years of dedication.

2. Member Comments

Board Vice President Levine invited brief member comments on items that are not on the agenda.

Member comments were made regarding:

- A member commented looking for an update on the downhill ski lodge.

- A member commented on the Equestrian Center and ACAC and asked why bikers don't have to pay to use it.
- A member commented on the Committee volunteers and her support of their hard work.

Members may submit additional comments by email to the Board of Directors at Memberletters@tahoedonner.com (Members are recognized to comment on agenda items as they occur).

3. Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- October 28, 2022 Regular Board Meeting Minutes
- November 2, 2022 Special Board Meeting Minutes
- Executive Session Report
 - 11/3/22
- 5501 Report
 - October Financial Report

Director Levine pulled the October 28, 2022 Regular Board Meeting Minutes from consent. He asked for edits related to the motions for the budget, record No votes, and more consistency in the 1st and 2nd on motions. Director Levine moved to approve the Consent Calendar except for the 10/28 minutes, seconded by Director Murrell. Motion passed 5 – 0.

4. Committee/Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure. Specific requests from Chairs for board Action or Discussion will be added to the agenda as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Long-Range Planning Committee
- Giving Fund Committee
- Trails & Open Space Committee

- Lodge at Downhill Ski

Nan Meek reported out that the Giving Fund will be giving out \$45,000 to 13 non-profits and that they gave \$233,000 this year in scholarships.

The Board Liaisons for each committee reported out.

5. 2023 Committee Appointment Process

The Board received application information from both new and renewal applicants for Committees and will make a motion at the December meeting on appointments.

6. 2023 Committee Task Lists

The Board received draft 2023 Task List from the Giving Fund and will review the rest of the task lists at the December meeting.

Member Comments:

- A member commented on appreciating the Committee Updates from the Board liaisons.

7. Break 9:45 to 9:55 a.m.

8. Amenity Access

The Board received an update from staff on the data that will be used to inform the Amenity Access policy.

9. General Manager Update

The Board of Directors received an update from the General Manager, and may provide direction to the General Manager for future Board consideration, on the following:

- A. Winter Operations
- B. Mailbox Update

Miguel Sloane discussed the winter operations schedule, including Food & Beverage. Lindsay Hogan provided an update on the cluster mailboxes and a meeting with the Truckee Postmaster.

Member Comments:

- A member commented on how the post office can't maintain what they are currently supposed to be.
- A member commented on sharing a mailbox with some part-time neighbors and concern about abuse towards USPS staff.

10. Quarterly Treasurer’s Report

The Board of Directors received a Q3 report from Treasurer Steve Mahoney.

11. Lunch Break postponed

12. Executive Session (closed to members)

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Contracts
- Personnel Matters
- Legal
- Approval of Executive Session Minutes

13. Adjournment

There being no further regular business, there was consensus to adjourn at 12:31 p.m.

Submitted by:

SECRETARY’S CERTIFICATE

I, Courtney Murrell, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on November 18, 2022 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Courtney Murrell, Board of Directors Secretary