

**Election Committee Meeting – November 16, 2022, 2:00-4:00 PM**  
**Agenda *DRAFT***

Member comments

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Current EC member terms (Patty – policy changes; Nan)

EC Committee Structure and Member Roles – Chair, Vice Chair appointment (Nan)

EC meeting schedule – discussion/decision on standard monthly meeting dates, times (Dec EC meeting date and time finalized) (Nan)

Upcoming deadlines

- EC Committee Goals (Task List) for Election Cycle 1922-23 – due Dec 7
- Committee Members and Roles Report–due Dec 7 or extension to Jan 18 ok

EC manual for 2022-3 (Nan/Patty)

Dec EC meeting plan items:

- EC Election Cycle Meeting Schedule (update/discussion/finalize)
- Election Timeline and Procedures Document will be due for Board approval for January BOD meeting. Deadline: Jan 18 (have Dec and Jan EC meetings to finalize this document)
- Appointment request for Inspector of Elections and Accounting Firm due for Board approval for January BOD meeting
- TD News article for Feb TDNews will be due on Jan 10.

\* Request Comdep to present DRAFT communication plan

\*Discuss sequence of articles for TDNews Feb-July, 2023  
note: consult final 2022 EC Report to the BOD, 2022 EC List of Committee Recommendations to be considered for 2022-3 and Aug 1, 2022 meeting Agenda (see notes about new topic we discussed (with Communications Dept) for TDNews article this cycle

\*Finalize TDNews article topic for Jan 10 due date. Assign responsibility.