

Tahoe Donner Elections Committee Minutes November 16, 2022

Members Present: Nan Carnal, Steve Meyers, Charlene Simmons, Bette Rohrback
Staff Present: Patricia West

The meeting was called to order at 2:05 PM.

Agenda Items:

Member Comments: - None

Current EC Member Terms

At Nan's request, Patty reviewed with the committee changes to committee membership terms put in place by Committee Policy Resolution - 2021-5 – 1, which took effect at the end of 2021, and the subsequent effect of those changes on terms of current members. A current Membership Roster was presented and reviewed by the committee. All were in agreement with content presented.

Maureen Warmerdam was not in attendance. However, she has verbally communicated to Nan that she will not be seeking re-appointment when her term expires at the end of December. She is willing to submit her resignation, effective December 1, to allow the committee to begin recruiting for her replacement. Nan will request the resignation in writing from Maureen and Com Dep will be notified to begin advertising the vacancy.

Committee Roles

The committee discussed committee member roles for the coming year. Steve and Charlene expressed willingness to take on Chair and Vice Chair roles, with Nan and Bette continuing as regular members/consultants and advisors to them. Given personal time planning considerations, Steve was nominated to become Chair and Charlene Vice Chair beginning in January. The committee unanimously voted to accept these appointments. They will be recommended to the Board at their January meeting.

Committee Goals

We voted and approved the 2023 Committee Goals and directed Patricia to include the document in the December board book for BOD action or feedback at the December Board of Directors meeting.

EC Meeting Schedule

Last year's meeting schedule was reviewed. Discussion centered around routine standing EC meeting as well as election cycle specific activity meetings. The committee unanimously agreed that regular meetings will be advertised and held on the first Tuesday of each month from 2:00 PM – 4:00 PM at Northwoods, attendance available by ZOOM or in person.

The need for a meeting in December to meet certain deadlines was identified. The committee agreed to meet on Thursday, December 15 from 3:00 PM – 5:00 PM in the Mezzanine Conference Room. Agenda items for that meeting will include:

- Finalize the Internal Committee Meeting Calendar
- Review 2023 DRAFT of Election Timeline and Procedures (final document due Jan 18 for action at January TD-HOA Board meeting) There was discussion about possible revisions to the EC internal timeline re: key dates surrounding candidate recruitment and mailing of ballots. Bette will review existing timeline and ramifications of potential changes vis a vis Davis-Stirling and report back to the members prior to the December meeting.
- Recommendation for appointment of Inspector of Election and Accountancy Firm for January board meeting. Bette will reach out to Brent Collinson to determine his interest in continuing as Inspector
- TD News article content for February. We will schedule a discussion with Com Dep at this meeting to brainstorm ideas for changes to EC communication with the membership about the election. It was agreed that content presented in TD News and on the website around elections has not been updated in several years. Some areas identified that we will explore include facts about election regulation and oversight at the state and TD board and association level. The committee unanimously agreed to commit to this approach and make it a key priority for the coming cycle.

2023 Elections Committee Orientation Manual

Nan and Patty have been working on updating the 2022 manual for the upcoming cycle. A DRAFT Table of Contents was presented. It is anticipated that the completed version will be available in December. It will be an integral piece in the orientation of a new committee member to fill the current vacancy. (Members were encouraged to identify potential candidates to fill the vacancy and to reach out to them as appropriate to consider applying).

The meeting was adjourned at 3:30 PM.