

**From:** [Benjamin Levine](#)  
**To:** [Stephen Mahoney](#); [David Mickaelian](#); [Todd Martyn-Jones](#); [Steve Hogan](#)  
**Cc:** [John Dundas](#); [Michael Rudolph](#); [Laura Kodres](#); [Patricia West](#)  
**Subject:** Re: TDA October 5501 Review Acknowledgement  
**Date:** Tuesday, November 29, 2022 11:17:47 AM

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Greetings,

Having reviewed the relevant documents, I am satisfied that we have met the requirements of Section 5501 of the CA Civil Code, and I concur with the Treasurer's report.

Thank you,

Benjamin R. Levine

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**From:** Stephen Mahoney <mahoney902@gmail.com>  
**Sent:** Monday, November 28, 2022 12:33 PM  
**To:** David Mickaelian <dmickaelian@tahoedonner.com>; Benjamin Levine <blevine@tahoedonner.com>; Todd Martyn-Jones <tmartynjones@tahoedonner.com>; Steve Hogan <shogan@tahoedonner.com>  
**Cc:** John Dundas <jd11792@outlook.com>; Michael Rudolph <smrudolph@edgehillgroup.com>; Laura Kodres <lkodres@gmail.com>; Patricia West <pwest@tahoedonner.com>  
**Subject:** TDA October 5501 Review Acknowledgement

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Ladies & Gentlemen;

This note is a formal acknowledgment that a Sub-Committee of the Tahoe Donner Association (“TDA”) Board of Directors (S. Mahoney and B. Levine) along with members of TDA’s accounting staff and Finance Committee met on November 22, 2022 to complete the financial review called for by Section 5500 (and permitted by Section 5501) of the CA Civil Code (“Davis-Stirling Act”) for the month of October 2022.

The group (or a sub-group made up of those Directors who attended the meeting for items marked with an \*) reviewed the following items as called for by CA Civil Code 5500:

- a. Current reconciliation of the association’s operating accounts,
- b. Current reconciliation of the association’s reserve accounts \*,
- c. Current year’s actual operating revenues and expenses compared to budget,
- d. Latest account statements prepared by the financial institutions for all accounts \*,
- e. An income and expense statement for the association’s operating and reserve accounts, and
- f. Check register, monthly general ledger, and delinquent assessment receivable reports.

As TDA’s Treasurer, I have reviewed (i) the October 2022 month-end account statements for Tahoe Donner’s principal operating and investment accounts as provided by TDA’s banks and

investment/brokerage firms, and (ii) a summary reconciliation of activity in the these accounts prepared by TDA's accounting staff. I have made appropriate inquiries of TDA staff as to satisfy me that my review of the statements for the operating and capital funds' accounts provided by our investment firms and banks was conducted in accordance with the requirements of CA Civil Code 5500. I also confirm that the reconciliations I reviewed are accurate in all material respects in accordance with the requirements of section 5500 of the Davis – Stirling Act.

I have enclosed pdfs of the bank and investment account statements that I reviewed. During my review, I identified several items that require staff follow-up, annotated on the account reconciliation, including:

1. The Wells Fargo Securities Replacement Reserve Fund account is very heavily weighted to money market fund investments. Consider extending maturities via a US Treasury investment to gain a better yield more appropriate for this long term asset account.
2. The Trust Account for the employee deferred compensation investment should be reconciled.
3. Going forward, please include the Assetmark monthly report that contains each investment's credit rating.
4. There are a number of follow-up items from previous monthly reviews that need to be completed. Please do so as soon as possible.

Benjamin, please review the attached account statements and reconciliation. If you too are satisfied that we have met the requirements of Sections 5500 and 5501 of the CA Civil Code, then please send a note to this group acknowledging your agreement. Thank you.

Patty, please arrange for this email message (without the attachments) to be attached to the October 5501 Meeting report that is circulated to the full Board at a future meeting.

Thanks to all for your participation. Please reach out if you have any questions.

Regards,

Steve Mahoney  
Mobile: 415 866 8525  
[smahoney@tahoedonner.com](mailto:smahoney@tahoedonner.com)