

**Architectural Standards Committee Meeting**  
**In Person/Teleconference**  
**Minutes for January 6, 2023**

Members Present: Rodney Whitten, David Hipkins, Joe Veni, Graham Reid

TDA Staff Present: Kevin Finnen, Annie Rosenfeld, Lisa Purchard

Others Present: Courtney Murrell (board liaison)

Agenda: Review/approve the updated committee task list for board of director's referral

Meeting called to order: 9:00 am

Member Comments: 9:00 – 9:05am

- None

**Discussion/Action Item:** Review/approve the updated committee task list for board of directors referral

- Per Board direction added task 2 to develop and establish an ASC charter per 2021-5
- Committee discussion regarding adding a new task #4 to clarify ASC authority over Variances and Exceptions.
- Prioritization of task list.
- Discussed need for staff to continue the previously approved HOIP and Light Rule changes.

Rod Whitten moved to approve the updated task list, not including proposed #4. Seconded by David Hipkins. (Passed 3:0 Whitten, Hipkins, Veni)

Motion to adjourn by Joe Veni. 2<sup>nd</sup> by David Hipkins. (Passed 3:0 Whitten, Hipkins, Veni)

Meeting Adjourned at 9:45 AM.

The next meeting is scheduled for January 18, 2023 at 9 AM, via teleconference and in person in the Meadow Room at Northwoods Clubhouse.

ASC Minutes Approved by Committee Chair:

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Rod Whitten                      Date