

Architectural Standards Committee Meeting
In Person/Teleconference
Minutes for December 14, 2022

Members Present: Rodney Whitten, David Hipkins, Graham Reid

TDA Staff Present: Lisa Purchard, Sherri Berding

Others Present: Courtney Murrell (Board Liaison), Eric Park, Scott Bryant, Sean Kohler, Javier Reyes, Kyndal Olin, Sheina Olivera , Shelby Wuelzer, Jackie Ginley

Agenda: All plans were considered for likeness proximity as well as building site proximity to adjacent properties. Unless otherwise stated, all plans maintained a 10' side setback to the eave line. Plans were also reviewed for roof pitch. Animal Resistant Garbage Can Enclosures are required on all submittals.

Meeting called to order: 9:01 am

Member Comments: None.

CONSENT CALENDAR

Discussion/Action Item: APPROVAL OF NOVEMBER 16, 2022 ASC MEETING MINUTES

The committee reviewed the minutes from the November 16, 2022 ASC meeting. Rod Whitten moved to approve the meeting minutes as drafted. David Hipkins seconded the motion (Passed 3:0 Whitten, Hipkins, Reid)

SUBMITTALS, PRELIMS + HEARINGS

Unit 11, Lot 212

Unit 01, Lot 016

Unit 08, Lot 139

Unit 07, Lot 030

Unit 03, Lot 504

ASC NEW BUSINESS

Discussion/Action Item: Staff discussion of fees for 2023

- The committee finished reviewing the 2023 ASC Fee Schedule that was continued from the November 16, 2022 ASC meeting.
- The committee added the word “change” to paint/stain color in the maintenance section in order to distinguish it from a like-for-like paint project
- The committee discussed imposing escalating fees for additional plan checking in the future but for now, agreed to the \$50 fee for every additional plan check round after the first one.
- The committee agreed that the fee for “no permits” shall be an extra fee which is double the cost of the administrative fee in that permit category, due to the amount of administrative work involved with after-the-fact permits.
- The committee agreed that the updated fee schedule is ready to send to the Board of Directors.
- Rod Whitten moved to forward the 2023 ASC Fee Schedule to the TD Board of Directors for their review and if appropriate, to be sent out for 45-day notice to the membership. David Hipkins seconded the motion. (Passed 3:0 Whitten, Hipkins, Reid)
- Action 3:0 (Whitten, Hipkins, Reid) The committee agreed to forward the 2023 ASC Fee Schedule to the TD Board of Directors for their review and if appropriate, to be sent out for 45-day notice to the membership.

Discussion/Action Item: Fire and other damage policy discussion

- The committee reviewed the document titled “Architectural Standards Office (ASO) Reporting Requirements for Structures Damaged by Natural Disasters or other Structural Damage”
- The committee had no further comments or questions on this draft document and agreed that it was ready to send to the TD Board of Directors.
- Rod Whitten moved to forward the Architectural Standards Office (ASO) Reporting Requirements for Structures Damaged by Natural Disasters or other Structural Damage to the TD Board of Directors for their review as a new ASC policy. David Hipkins seconded the motion. (Passed 3:0 Whitten, Hipkins, Reid)

- Action 3:0 (Whitten, Hipkins, Reid) The committee agreed to forward the Architectural Standards Office (ASO) Reporting Requirements for Structures Damaged by Natural Disasters or other Structural Damage to the TD Board of Directors for their review as a new ASC policy.

Rod Whitten moved to adjourn. David Hipkins seconded the motion. (Passed 3:0 Whitten, Hipkins, Reid)

Meeting Adjourned at 11:30 AM. The next meeting is scheduled for January 18, 2023 at 9 AM, via teleconference and in person in the Meadow Room at Northwoods Clubhouse.

ASC Minutes Approved by Committee Chair:



Rod Whitten Date 1/18/23